



Tax Parcel # \_\_\_\_\_  
Date \_\_\_\_\_

## WILLISTOWN TWP FENCE PERMIT APPLICATION

**Fee: \$100 (Residential) / \$150 (Non-Residential)**

***Fee Due Upon Permit Submittal***

*688 Sugartown Road*

*Malvern, PA 19355*

Phone 610.647.5300

Fax 610.647.8156

### Owner's Property Address:

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Site Property Address:

Address \_\_\_\_\_ Lot # \_\_\_\_\_

Zoning District \_\_\_\_\_ [To find your zoning district, view our zoning map](#)

### Contractor Information:

Name of Company \_\_\_\_\_ Cost of Improvement /Work \_\_\_\_\_

**Type of Fence:**       Privacy       Agricultural       Pool       Other

Explain "Other" Fence Type \_\_\_\_\_

Setbacks:      Front \_\_\_\_\_ ft.      Side \_\_\_\_\_ ft.      Side \_\_\_\_\_ ft.      Rear \_\_\_\_\_ ft.

Height of Fence \_\_\_\_\_ ft.      Solid \_\_\_\_\_      50% Open or More \_\_\_\_\_  
Yes  No       Yes  No

### Adjoining Property Owners' Names:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Fence Drawings:** An elevation architectural drawing or suitable reproduction of such drawing from promotional materials of the manufacturer of the fence proposed to be erected indicating, to scale, the material, colors and surface, treatment, components, dimensions, manner of connection, alteration of direction, and manner of installation of the proposed fence.

**Plot Plan:** A plot plan must be submitted to the Township, showing the outer bounds of the property(s) on which the fence is proposed to be erected with at least the accuracy of the official Chester County Tax Maps for Willistown Township and indicating, to scale, the proposed location of the fence in plan view. Please reference the title owner of the properties immediately adjoining the subject properties of where the proposed fence is to be constructed. **Applications w/out a fence drawing & plot plan are incomplete & will not be approved. Applicant certifies that all information contained herein is true & accurate as submitted.**

**Property Owner(s) Signature(s)** \_\_\_\_\_ / \_\_\_\_\_

\* All property owners must sign. To check names on the deed, visit: [https://arcweb.chesco.org/cv3/Default\\_CV.html](https://arcweb.chesco.org/cv3/Default_CV.html)

Please Print Name(s) \_\_\_\_\_

Email Address \_\_\_\_\_ Phone \_\_\_\_\_

*Please do NOT write below this line*

Permit # \_\_\_\_\_ Date Issued \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_

Code Administration Officer \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_ Reason for Disapproval \_\_\_\_\_

**AGREEMENT BETWEEN PROPERTY OWNERS  
CONCERNING THE CONSTRUCTION OF SOLID FENCING  
ON THE PROPERTY LINE BETWEEN  
THE STATED PROPERTY OWNERS**

This agreement is made between the listed property owners concerning the construction of solid fencing on the property line between the listed property owners.

This agreement is in accordance with § 139-105 D. of Ordinance No. 6 of 2006 which certifies that the property owners are aware of and do hereby agree with the construction of solid fencing on the property line adjacent to their property.

**Date:** \_\_\_\_\_

**Signature of Property Owner:** \_\_\_\_\_

**Property Location:** \_\_\_\_\_

**Adjoining Property Owners' Signatures:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**§ 139-105. Fences or walls. [Amended 7-26-1994 by Ord. No. 2-1994; 12-17-2001 by Ord. No. 6-2001; 7-19-2004 by Ord. No. 6-2004; 11-27-2006 by Ord. No. 6-2006.]**

A. The construction or erection of all fences and walls shall be in strict conformity with all of the regulations of this section, together with any regulations not inconsistent herewith found elsewhere in this chapter.

B. No fence or wall or portion or component thereof (except a retaining wall or a wall of a building permitted under the terms of this chapter) over six feet in height from the natural grade adjoining the fence or wall at any point shall be erected.

C. The Zoning Officer may waive the height limitation in Subsection B for the construction or maintenance of a fence erected to enclose a recreation facility, such as a tennis court, so long as the fence is integral to the recreation use and complies with the required building setbacks applicable to the zoning district.

D. A fence 50% or more open, when viewed at a 90-degree angle, may be permitted along or within the limits of the property lines of a lot. No solid fence or wall less than 50% open, when viewed at a 90-degree angle, or any portion or component thereof, shall be erected on a lot unless the fence or wall complies with the required building setbacks applicable to the zoning district. The Zoning Officer may permit, upon written agreement between or among property owners affected by the wall or fence, the erection of a solid landscaping wall or fence along or within the area of a lot bounded by the property lines and the required building setbacks.

E. No fence or portion or component thereof shall be erected within the street right-of-way or cause obstruction of sight distance at intersections or impede water flow of swales and streams.

F. No fence or portion or component thereof shall be erected on or after the effective date of this section unless and until the owner of the property on which the fence is to be located shall have first obtained from the Zoning Officer a zoning permit therefore. Applications for fence zoning permits shall be on the form prepared for this purpose by the Zoning Officer or his designee from time to time, and the requisite fee for the issuance of such permit shall be determined by the Board from time to time by resolution. No zoning permit for a fence shall be issued except following review of the application therefore which shall include, in addition to such other materials as may be specified on the application form, a plot plan of the outer bounds of the property(s) on which the fence is proposed to be erected with at least the accuracy of the official Chester County Tax Map for the Township and indicating, to scale, the proposed location of the fence in plan view; an indication by note or by reference disclosing the title owner of the properties immediately adjoining the subject property and the nature of their development; an elevation architectural drawing or suitable reproduction of such drawing from promotional materials of the manufacturer of the fence proposed to be erected indicating, to scale, the materials, colors, surface treatment, components, dimensions, manner of connection and alteration of direction and manner of installation of the proposed fence; and the name of the contractor performing the installation.

G. The requirement for a permit in Subsection F hereof is waived for the construction or maintenance of a fence erected to enclose an agricultural use, provided that the construction or maintenance shall meet the other requirements of this section. No other permits which may be required under law are waived by this subsection.

H. The requirements of this section are not to be intended to supersede or alter the requirements of any other section of this Code.