



**Sugartown Preserve**

**WILLISTOWN TOWNSHIP PARKS AND RECREATION**

*Access through 257 Spring Road, Malvern, PA 19355*

The Willistown Community Garden is a volunteer community Garden where Willistown and area residents share fellowship over gardening and gather to grow organic fruits, vegetables, and herbs. This is a commitment to the Garden and fellow gardeners. Members must be prepared to spend a minimum of 2-4 hours per week in two separate visits to the Garden per week—that's a minimum of 4 hours per week and 2 trips to the Garden.

### **Willistown Community Garden Pledge**

1. I acknowledge that this property has been made available by Willistown Township and is owned by its residents.
2. I will attend all mandatory meetings before planting in the Garden.
3. I will keep my plot, paths and surrounding areas in an attractive manner, neat and free of pests, diseases, and weeds.
  - a. I will pay \$15 (new gardeners only) as a one-time fee to Karl as Treasurer.
  - b. I will use salt hay as mulch on my bed in early spring and use as needed throughout the season to keep weeds down and moisture in. Salt hay will be made available for purchase through the Site Manager, Karl.
  - c. I will install and maintain woodchips as needed on the path adjacent to my row(s).
  - d. I will keep the grassy areas in the Garden clear so the mowing contractor can keep it neatly maintained.
4. Should I have an outbreak of a disease or pests, I will notify the other gardeners and utilize organic means to rectify the situation.
5. I will not let weeds go to seed.
6. I will maintain an organic plot by using organic practices and will not use non-organic substances including but not limited to herbicides and pesticides.
7. I will ask my fellow gardeners if I have questions about gardening or organic gardening principles and will conversely share my gardening knowledge with my fellow gardeners when asked.
8. I will confine my crops to my Garden bed.
9. I acknowledge Karl Malessa as the Garden Site Manager and Treasurer, Jen Becker and Lucille Pardo as Co-Project Managers, and Mary Hundt (mhundt@willistown.pa.us) as Director of Parks and Recreation. I will work with this Garden leadership and will take direction from Karl as Site Manager. The Garden Project Managers have a 2-year minimum commitment where one rotates off each year. This allows the new Manager to learn from the existing manager. Please consider taking on this role during your Garden membership.
10. If I must abandon my plot for any reason, I will notify the Site and Project Managers and Mary, and I will clean out/weed my plot.

## Willistown Community Garden Pledge

11. It is my responsibility to find a fellow gardener to maintain my plot for me if I am unavailable.
12. If I have questions or concerns about my plot and/or the Garden, I will contact the Site Manager and/or Project Managers and/or Mary.
13. If I am approached by the non-gardening community with questions or concerns about the Garden, I will tell them what I know, show them the Garden, and have them contact Mary through Township administration as needed (610-647-5300). I will report the inquiry to Mary.
14. I will participate in the maintenance of the community areas as assigned.
15. I will participate in the mandatory group Garden clean-ups and work sessions. There are generally 2 in the spring and 2 in the fall.
16. Willistown Community Garden has a table and craft at the Willistown Township Country Fair on August \_\_\_ rain date \_\_\_ at Greentree Park, 21 Grubb Road, Malvern 19355. \$100 budget from Parks & Recreation for an activity if desired: Garden Representatives: \_\_\_\_\_ . Set up by 5:15pm, event 5:30-7:30pm.
17. Willistown Crier newsletter articles May: Name & Email: \_\_\_\_\_  
August: \_\_\_\_\_ November: \_\_\_\_\_  
March: \_\_\_\_\_.
18. I will not bring pets to Sugartown Preserve or in the Garden.
19. I will supervise any children that I bring to the Garden.
20. I will not smoke at Sugartown Preserve or in the Garden.
21. I will use the parking area provided, and, if full, will park at the Historic Sugartown bank barn across Spring Road. I will not park on the grass.
22. I will only visit the Preserve and Garden between dawn and dusk.
23. I will ensure that the Garden gates are closed and locked (0688) and the water is turned off as the last gardener departing.
24. I will ensure that the shed doors are locked as the last gardener departing (0688).
25. I will close the gate/latch the chain at the Spring Road entrance to the Preserve as the last gardener departing.
26. I will notify Mary if the trash bin is full. I will put noxious weeds in the trash and other garden material in the compost.
27. I will donate portions of my harvest to the Chester County Food Bank program. General Coordinator: Karl/Lucille Raised Beds: \_\_\_\_\_ gathers all of the girl scout donation stats and submits a final total at the end of the season. \_\_\_\_\_ is coordinating the Girl Scout Troop # \_\_\_\_\_.
28. I will plant out my bed to their highest and best capacity. If I am notified that the bed is not planted out enough, I will install more plants as recommended by Karl, Site Manager.
29. The Food Bank Coordinators, Karl/Lucille will coordinate delivery schedule. If asked, I will make every effort to make trips to the cupboard(s). If I am asked and I am unable to do so, I will find a substitute to do so for me.
30. I will not let food go to waste in my plot. I will let the Garden Food Bank Coordinator, Karl/Lucille, know if I am unable to harvest my plot so that they or another gardener may harvest the food for me and donate it. In the event that there is food in my plot that is at it's peak and I have not harvested it, I give permission to the Garden Leadership to do so.
31. I understand that my given plot and size this year does not guarantee the same for next year.

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- 32. I understand that if I am not a Willistown resident, being in the community garden this year does not guarantee next year, and that there is a possibility that space may not be available due to Willistown Township resident demand.
- 33. I understand that the Willistown Community Garden may or may not be available for community gardening next year and do not take this year's activity as a guarantee of such use next year.
- 34. I will make note of the emergency (911) and police dispatch (610-647-1440) contact information and Garden address (access at 257 Spring Road) and will employ safe practices in the Garden.
- 35. I will report any vandalism in the Garden to police dispatch (610-647-1440). I will notify the Garden Managers of the incident and they will inform Mary and the Site Manager.
- 36. I understand that failure to maintain my Garden plot and myself in the above manner, after due warning, will result in forfeiture of my gardening privileges and any cash left from my \$15.
- 37. First year members may sign up for one plot. If they have extensive experience, more plot assignments may be considered.
- 38. First year Garden members will meet with available Garden Mentors to guide and assist them for the first month or two and throughout the season depending on their ability and need.
- 39. I will hold Willistown Township, Historic Sugartown, and my fellow gardeners harmless.
- 40. I will enjoy my time in the garden!

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE SUBMIT THIS PAGE ONLY to the Willistown Township Parks & Recreation Department  
Mary N. Hundt Director: [mhundert@willistown.pa.us](mailto:mhundert@willistown.pa.us) NOTE: Mary's office is at Okehocking Preserve.  
Paperwork may be dropped at the Township Administration Building at 688 Sugartown Road, Malvern,  
drop boxes by front and rear doors to Mary's attention if you are unable to scan and submit. All garden  
forms and information can be found at <https://www.willistown.pa.us/146/Willistown-Community-Garden>.**