

**THE BOARD OF SUPERVISORS
WILLISTOWN TOWNSHIP,
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 8 Of 2022

Municipal Records Retention

WHEREAS, a Local Government Records Committee (the “Committee”) was created by Pennsylvania Act 428 of 1968 and empowered thereby to make rules and regulations for municipal records disposition; and

WHEREAS, the Municipal Records Manual was approved by said Committee on December 16, 2008, and has been amended multiple times since its approval, most recently on March 28, 2019; and

WHEREAS, the Board of Supervisors of Willistown Township desires to dispose of its records according to statutory requirements;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Willistown Township, Chester County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, as amended from time to time.

RESOLVED THIS 28th DAY OF FEBRUARY, 2022

**WILLISTOWN TOWNSHIP
BOARD OF SUPERVISORS**

William R. Shoemaker, Chair

Robert T. Lange, Vice Chair

Molly H.B. Perri, Member

Sally Slook, Secretary