

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS**  
**Annual Organization Meeting Agenda**  
**January 5, 2015 at 7:00 PM**

1. Call to Order
2. Pledge of Allegiance to the Flag and Moment of Silence for Military Personnel
3. Organization of the Board of Supervisors *Public Comment Before Voting*
  - a. Motion to appoint Temporary Chairman and Secretary for Reorganization
  - b. Motion to appoint Chairman for calendar year 2015
  - c. Motion to appoint Vice-Chairman for calendar year 2015
4. Motion to Appoint Township Officials *Public Comment Before Voting*
5. *Motion to Accept Resignation of Zoning Hearing Board Members John W. Pauciulo dated December 29, 2014*

- Township Manager and Secretary: David R. Burman
- Chief of Police: John M. Narcise
- Treasurer and Finance Director: Martin F. McKenzie
- Public Works Director: William R. Hagan
- Sewer Department Manager: William R. Hagan
- Roadmaster: James S. Stairs
- Parks & Recreation Director: Mary H. McLoughlin
- Zoning Officer and Subdivision Officer: David R. Burman
- Deputy Zoning Officer: Edward J. Tiernan
- Township Engineer: Michael R. Conrad, P.E., Yerkes Associates
- Sanitary Sewer Engineer: William N. Malin, P.E., Carroll Engineering Corp.
- Township Solicitor: Vincent M. Pompo, Esq., Lamb McErlane, PC
- Zoning Hearing Board Solicitor: Robert F. Adams, Esq., Gawthrop Greenwood, PC
- Open Records Officer: Shanna P. Lodge
- Deputy Open Records Officer: David R. Burman
- Representative to VFSA: David R. Burman

6. Motion to Appoint Township Boards and Commissions *Public Comment Before Voting*

- Zoning Hearing Board: TBD (3 years)
- Planning Commission: William Bowers, III (4 years)
- Planning Commission: David E. Watt (4 years)
- Historic Commission: Bradley J. Billet (5 years)
- Park & Recreation Board: Tracey Ramondo (5 years)
- Recycling Commission: Mark Bem (2 years)
- Recycling Commission: Karl Malessa (2 years)
- Recycling Commission: Jeff Scutt (2 years)
- UCC Board of Appeals: John R. Blackburn (5 years)
- Open Space Review Board: Robert Kacergis (5 years)
- Open Space Review Board: Jeffrey F. Vincent (5 years)
- Land Conservancy Authority: Robert T. Lange (5 years)
- Malvern Library Board: Priscilla Samuelson (3 years)
- Paoli Library Board: Johanna Pauciulo (3 years)
- Vacancy Board: Tracey Ramondo (1 year)

7. Announcements

The Board of Supervisors met in Executive Session on December 15<sup>th</sup> and 23<sup>rd</sup>, 2014 to discuss litigation and personnel matters.

The Board of Supervisors will hold a public hearing on Monday, January 26, 2015 at 7:00 PM to consider Conditional Use Application **No. C-6-14** the application of Grays Investment Properties, LP (equitable owner) authorizing the development of certain lands, located at 281, 283 & 285 West Central Avenue, for thirty-three (33) multifamily dwellings (townhouses) and related improvements, including certain sewer and stormwater facilities on the adjoining property at 5 North Cedar Hollow Road. The Applicant also seeks conditional use approval authorizing the disturbance of areas of precautionary and prohibitive steep slopes for the placement of townhouses and related improvements within such areas. The subject property of the application is legally owned by Paoli Development Associates, LLP. The property upon which the townhomes are proposed is located within the M-3 Multifamily Overlay District.

## **8. Unfinished Business**

## **9. New Business - *Public Comment Before Voting on Each Item***

- a. Minutes of Board of Supervisors and Meeting dated December 15, 2014
- b. List of Checks and Interfund Transfers dated January 5, 2015
- c. List of Procurement Card Purchases for October 2014
- d. Resolution 1 of 2015 – Designation of Depository (TD Bank)
- e. Resolution 2 of 2015 – Designation of Depository (Meridian Bank)
- f. Resolution 3 of 2015 – Establishing Public Safety Areas (for police, fire and ambulance service)
- g. Resolution 4 of 2015 – Setting Fees for Township Engineers, Consultants and Solicitor
- h. Appointment of Delegates to PSATS Conference:

Delegate -	Martin F. McKenzie
Delegate -	George J. McHugh, IV
Voting Delegate	David R. Burman
- i. Approval of Treasurer's Bond in the Amount of \$3,000,000
- j. Approval of Township Manager's Bond in the Amount of \$150,000
- k. Supervisors' Waiver of Compensation
- l. Authorization for Carroll Engineering to proceed with design and engineering of sewer extension to serve the West Chester Pike Needs Area

## **10. Citizens' Comments**

## **11. Next Meeting**

Monday, January 26, 2015 at 7:00 PM

**All Meetings Are Open to the General Public**

## **12. Adjournment**