



WILLISTOWN TOWNSHIP PARKS AND RECREATION
MINUTES 3-16-2020 7 PM
MEETING VIA ZOOM

Members in Attendance: Chair: Brad DeHart, Vice Chair: Bernadette Downey; Bob Kacergis; Bill Unrath; Ken Lehr; Grace Frain Absent: Denise VanValkenburgh
Staff: Mary Hundt, Parks & Recreation Director

Administration

New Business

Approval of Jan 19, 2020 Minutes: Ken motioned to approve; Bill seconded; all in favor.

Old Business

None

Planning

Old Business

Comprehensive Plan

Mary announced the kick off meeting via Zoom on April 29, 2021. She recommended that board members attend and stated that she may need volunteers to read chat box during her section of the presentation.

Programming

Old Business

Yoga recommendation memo to hire an instructor: pending.

New Business

COVID Consideration: The Board had a discussion about the following programming and events and suggested proceeding with planning and booking for all of them. Mary will discuss their comments with Sally Slook, Township Manager. Mary reported that she and Sally briefly discussed the logistics of hosting public events at this time and decided it was better to wait to see how the pandemic and vaccinations progress and continue to monitor the Center for Disease Control, PA State Department of Health, and PA Recreation and Park Society guidelines.

Sports

Field Use: Mill & Rita Reves Parks has begun.
April T-Ball is full.

Park Parties

Pizza & Puppets in the Park: Unscheduled
Mill Park Ice Cream Social & Playset Unveiling: Unscheduled
School's Out—Let's *GO WilMa!*: Unscheduled
Parks In Tune & On Tap: Late Spring, Summer, Fall: Pencilled in for 2 events.
Willistown Country Fair: Unscheduled

Programs

Yoga: Unscheduled
GO WilMa! Summer and Fall
Summer Camp: April 1 school district announcement will dictate whether we can host the camps.

Park Management

New Business

Project List

"Dog Park" Okehocking

Mary reported that a resident contacted her about having a dog park in Willistown and had formed a committee. Mary told the resident about the permitted use on the 12 acre parcel of Okehocking on the northeast corner of Route 3 and Delchester Road. She briefly reviewed the allowances of the Willistown Conservation Trust easement with the Board and asked for their feedback.

A discussion ensued and included the following comments:

- Concerns about adequate parking and site distance issues for a parking driveway access on Delchester Road.
- The Nike Site needs to be considered in concert with the use on this section of Okehocking Preserve.
- Future planning for this site and the Nike Site can be included in the Parks & Recreation section of the Comprehensive Plan, which is being updated over the next year.
- Consider closing the off leash field at Okehocking if the dog park is constructed.
- Shade structures permitted?
- This would likely take the dogs off leash violations and pressure off Okehocking Preserve.
- There is a potential conflict of use with the dog park area and the Rushton to Okehocking trail loop. (Design elements can address this concern.)
- Take it slowly and intentionally.

Communications

New Business

Social Media

Kiosks: Flier Printing

Parks & Recreation Welcome Packet New Homeowners

Mary suggested it would be nice to have a welcome packet for new and (and existing) residents online and in paper format. The Board was in full support of a welcome packet from the Parks and Recreation Board or the inclusion of Parks & Recreation info in such a packet. Mary will discuss this with the Township Manager.

Old Business

None

New Business

None

Public Comment

The Board, aware of Mary's daughter's 17th birthday today, sang happy birthday to Molly at Denise's encouragement. The teen loved it.

Adjournment: Ken motioned, Grace seconded; all in favor.

Next Meeting: Third Tuesday of the month, 7PM, location TBD.

All meetings are open to the public through Zoom invitation.

Respectfully Submitted,

Mary Hundt
Recording Secretary