

WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS

May 26, 2020 AT 7:00 PM via Zoom

The Regular Meeting of the Willistown Township Board of Supervisors came to order at 7:05 PM. Supervisors William R. Shoemaker, Robert T. Lange, and Barbara L. Handelin were present. Also present were Township Manager Sally Slook, Police Captain Robert Klinger, Finance Director and Emergency Management Coordinator Martin McKenzie, Public Works Director William Hagan, and Assistant to the Township Manager Jennifer Jacobs.

Supervisor Shoemaker led a moment of silence for military personnel, first responders, and all front-line workers in the current pandemic.

Announcements

None

New Business

Minutes – Supervisor Lange moved to approve the minutes of the meeting of April 27, 2020. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Expenditures - Supervisor Lange moved to approve the list of expenditures and interfund transfers dated May 22, 2020. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Resolution #11: Vanguard Institutional Investors Organization - Township Manager Sally Slook explained the resolution allows Township representatives to conduct transactions on behalf of the Township with the police pension assets held at Vanguard. Supervisor Lange moved to approve Resolution 11 of 2020. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Resolution # 12: Deadline Extension for Green Light Go Grant Program via Pennsylvania Department of Transportation – Supervisor Shoemaker explained this resolution extends the grant deadline for the Green Light Go Grant Program due to the COVID 19 pandemic. Supervisor Lange moved to approve Resolution 12 of 2020. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Sewer Evaluation - Supervisor Lange moved to approve the special counsel legal services with Thomas S. Wyatt of Obermayer Rebmann Maxwell & Hippel LLP for the sewer evaluation process. Supervisor Handelin seconded the motion. Mike Kerr, 33 Stonehenge, asked about the qualifications of the legal and engineering firms on the agenda and if they are being paid hourly or a percentage. Supervisor Shoemaker explained that special counsel is required for evaluating the sewer system. The parties recommended are well known in their industry, and Mr. Sullivan previously held the position of general counsel to oversee the trunk sale with the Valley Forge Sewer Authority. All parties will be paid hourly. There were no further comments from the Board or the public, and the motion carried by a vote of 3-0.

Supervisor Lange moved to approve the proposal for special engineering services with Pennoni for the sewer evaluation process. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Supervisor Lange moved to approve general counsel legal services with Timothy F. Sullivan of 116 West Baltimore Avenue, Media, for the sewer evaluation process. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Escrow Releases – Supervisor Lange moved to authorize the final release of escrow funds to Michael A. Stolper, Developer, 6022 West Chester Pike, in the amount of \$140,856.00 for project completion and escrow close-out.

Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Supervisor Lange moved to authorize release #11 of escrow funds to Grays Investment Properties, L.P., in the amount of \$200,612.50 for the Paoli Walk Project. Escrow balance of \$117,727.63 remains. Supervisor Handelin seconded the motion. Mark Townsend, President of the Paoli Walk HOA Board, commented the landscaping plans from the developer have not been finished and asked if the Township could withhold \$25,000 from the escrow release till the work is completed. Supervisor Shoemaker stated after this release of escrow funds; there is still \$117,727.63 remaining. He asked the HOA Board to keep the Township updated on all work being completed as agreed upon before the final escrow release. Michael Tinari, Paoli Walk HOA Board member, commented the developer has put in writing the landscaping will be finished and thanked the Township for their assistance. There were no further comments from the Board or the public, and the motion carried 3-0.

Spring Road Culvert Materials Only Bid Award - Keystone Concrete came in with the lowest bid amount, but they are not PennDOT certified, a requirement listed in the bid advertisement. Public Works Director Bill Hagan recommended the bid award go to Terre Hill Concrete Products with the next lowest bid of \$63,000. Supervisor Lange moved to approve the sealed bid award for repairs to the Spring Road Culvert Materials Only to Terre Hill Concrete Products in the amount of \$63,000. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

2020 Road Resurfacing Program Bid Award- Supervisor Lange moved to approve the 2020 Road Resurfacing Program bid award to John A. DiRocco General Contractors Inc. in the amount of \$262,114.02. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Subdivision and Land Development – Supervisor Lange moved to approve application S-4-19. Supervisor Shoemaker read into the record this is a 2-lot Preliminary/Final Subdivision Plan (UPI 54-1L37) located on the northside of 107 W. Central Avenue within the R-3 Zoning District. Two new dwellings are proposed with stormwater management provided to address runoff created by new impervious surfaces. The new lots will be served by public water and public sewer with AquaPa acknowledging water service (12-11-19) and PADEP approval of the Township and VFSA Act 537 application (4-2-20). The Planning Commission recommended approval on 2-19-20 subject to PADEP approval. Supervisor Handelin seconded the motion. There were no comments from the Board or the public, and the motion carried 3-0.

Police Report – Captain Klinger reported the Police Department continues to be at minimal staffing to prevent the spread of COVID-19. The department arrested a female for assault during a domestic incident. Three females were cited for drug possession. Another female was cited for harassment at Paoli Hospital. Two vehicles had their windows smashed at the Great Valley Soccer Association Fields. Captain Klinger reminded everyone to please lock valuables in their trunk or leave them at home when exercising. There was an attempted burglary on Colonial Way, which is still under investigation. Finally, Captain Klinger announced Chief Narcise will be retiring on June 11 after almost 30 years of service to the Willistown Township Police Department.

Citizens' Comments

Mike Kerr, 33 Stonehenge, commented he has always had great interactions with the Police Department and the Chief and thanks the Chief for his years of service.

Elizabeth Jekot, the Willistown Township representative to the Malvern Library Board of Trustees, provided an update on the Malvern Public Library. Summer programming has been moved to an online format for Summer 2020. Visit their website at <http://www.malvern-library.org/> for more information. Flipster, the digital magazine newsstand, is available to library patrons to read magazines on their tablets or computers. The online app, Libby, is also available for patrons to download e-books and e-audio books without fines or fees. If any titles cannot be found on Libby, kindly email Maggie Stanton at mstanton@ccls.org to make a book purchase suggestion.

Next Meeting

The next meeting of the Board of Supervisors is scheduled for Monday, June 15, 2020, at 7:00 PM. As the date draws closer, the Township will announce if the meeting will be held in person or via Zoom.

Adjournment

Seeing no further business, the meeting adjourned.

Sincerely,

Sally Slook, Township Manager

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