



WILLISTOWN TOWNSHIP PARKS AND RECREATION

MINUTES 10-15-19 7 PM

Attendance: Members: Andrew Vaskas, Chairman; Nick Boccella, Vice Chairman; Denise Van Valkenburgh; Ken Lehr; Bill Unrath, Bernadette Downey Absent: Brad Dehart
Staff: Mary Hundt, Director of Parks and Recreation

Administration

Approval of Meeting Minutes 9-17-19

Ken motioned; Nick seconded. All were in favor.

2020 Budget Discussion

Mary reported on her budget meeting with the Township Manager and Finance Director.

New Business:

Events

SLF SMASH-A-THON

Mary went over the program with the Board.

Greentree In Tune & On Tap Wrap Up & 2020

Great success with 400 +/- people at the inaugural events. Many families. Mary discussed the issue with the food truck not arriving prepared for the amount of people there, when Mary had told them what to expect. The food was excellent, but the wait was too long. Mary and the vendor agreed that both of the Hedgehog Grille food trucks would fix that issue next year. Mary informed the Board that she did some reconnaissance regarding her Greentree Tapas & Tunes concept, and she was advised that gathering the restaurants and the different wineries would be a lot of orchestration and energy output for a two hour event and her one-person department. The Board agreed that the current event plan is working well and liked Mary's idea to get a band that plays a different genre such as Country.

CRC 50th Birthday at Okehocking

Mary mentioned the long-term relationship that Willistown Parks & Recreation and the Township has had with the Chester-Ridley-Crum Watersheds Association. She is on the CRC 50th Birthday Planning Committee and discussed Willistown Parks & Recreation's participation in the spring 2020 birthday bash at Okehocking Preserve by having a tent at the party and providing the band and/or petting zoo and pony rides. The Board is excited about the celebration at Okehocking.

Park Ambassador Program

Mary distributed Spotted Lantern Fly material for the Ambassadors to post in their respective kiosks.

Old Business:

Administration

Township Code Chapter 96: Parks Recommendation Update

Park Management

Mill Park Playset Replacement

Site work is going on now and the equipment is expected to arrive in early November. Mary asked the contractors not to dispose of the memorial "Samantha's Playground" sign from the playset in the hopes that the family of Samantha would see the activity and contact the Township. Mary heard from Carol Leslie, mother of Samantha, who asked what was going on and if she could have the sign. Mary told Mrs. Leslie and her family about the planned grand opening ice-cream social, and she will invite the family to attend once a date has been set.

Spotted Lanternfly Management

Mary supplied a new Willistown Parks & Recreation Stewardship Bulletin and reviewed the park and preserve management plan with the Board. Signage was left after the treatments and the trees have been tagged and numbered. The product being used dries within 15-30 minutes, and no broadcast spraying has been done. The trees that have been treated will become trap trees; the soil injections happening in spring. She asked the Board to point anyone who inquires about the treatment to the Stewardship section under Parks and Recreation on the website to see the Township's treatment approach and view the Safety Data Sheets for the pesticides being used.

Okehocking Preserve Maintenance & New Trails

Mary reported that the trail brush hogging has been completed, and she will get the trail signs and map to Nick and Bill to install.

Serpentine Preserve Stream Crossing

Mary reported that she assessed the access and stream bed and felt that the stream itself did not need to be altered, only the trail approaching the stream on either side needed management. She had the site visit with AD Marble, and they agreed and advised that a management permit might fit the bill as opposed to a stream crossing permit. AD Marble will talk with DEP and then get a quote for the wetland delineation and permitting process to Mary.

Greentree Park

PECO Green Grant

Mary received approval from Natural Lands and PECO for the revised Scope of Work. She will be scheduling a site visit with the consultants at AKRF Environmental to delineate the meadow restoration area.

Parking Greentree Office Plaza

Mary will write a memo to the owner of the Plaza thanking them for and memorializing their granting Greentree Park visitors daily and event access to their parking lot thus contributing greatly to the community.

Programming

Mary would like to enroll Willistown Parks & Recreation in the Good for you, Good for All Pennsylvania Parks & Recreation campaign, a statewide initiative to raise awareness and use of local parks and recreation facilities. Bernadette has offered to help get the necessary information to Mary.

Planning

Survey

Bernadette will speak with her husband about Survey Monkey and any other formats. Mary reported that Bob Kacergis, former Parks and Recreation Board Member, suggested Survey Monkey for the last survey and he did the results reporting using that platform.

Nike Site Discussion

Denise did not have a chance to talk with Bart about the Nike Site. Mary will follow up with Terry Kile, Chairman of the Historical Commission. A question was raised as to the zoning of this site. Mary will look it up and report back, and she will check in with the Army Corps of Engineers representative to see if the DEP has completed their review of the Corps' final report on the site.

Public Comment

None

Adjournment

Brad motioned; Denise seconded. All in favor.

Next meeting: 3rd Tuesday of the Month at 7PM

The Board discussed the Christmas dinner gathering this year. Brad will ask Nicole if they can host again.

All meetings are open to the public.

Respectfully Submitted,
Mary Hundt, Recording Secretary