



WILLISTOWN TOWNSHIP PARKS AND RECREATION  
MINUTES 2-18-16 7:00PM  
ORGANIZATIONAL MEETING

Present: George McHugh, Ken Lehr, Dick McDonnell, Denise VanValkenburgh, Andrew Vaskas

Absent: Steve Eill, Bob Kacergis

Staff: Mary Hundt, Parks & Recreation Director

#### Administration

Board Official Elections:

Mr. Lehr motion for Mr. Vaskas to remain Chairman; Mr. McDonnell second; all in favor. Mr. Vaskas noted that that he would need to resign from being Chairman in 2017, as he and his wife are expecting their first child.

Mr. McDonnell motion for Mr. Lehr to remain Vice Chairman; Mr. McHugh second; all in favor.

Mr. Lehr motion for Ms. Hundt to remain recording secretary; Ms. VanValkenburgh second; all in favor. Ms. VanValkenburgh expressed willingness to be the board Secretary in 2017.

Approval of November 2015 Minutes: Mr. Lehr motion; Mr. Vaskas second; all in favor. Serpentine Preserve Grant Close Out:

Ms. Hundt reported that the final payment and close out for the Serpentine Preserve DCNR Grant in the amount of \$850,000 was received in Dec. 2015, but would be allotted to revenues in 2016.

#### Old Business

Child Abuse and Criminal History Background Check Requirements:

Ms. Hundt reported that, according to current legislation, all board members needed background checks to represent Parks & Recreation at public events and whenever interacting with children. Ms. Hundt provided requirements to the Board on a number of occasions. Mr. McHugh requested another copy of the requirements. Mr. Vaskas, Ms. VanValkenburgh, and Mr. Lehr are the only members who have been processed.

#### Trails Discussion

Serpentine & Willisbrook Preserves to East Goshen Trail

Trail Consultant for Okehocking Preserve & Trail Workshop Approved in 2016 Budget

Malvern-Willistown Greenway Trail Phelps Section

Serpentine Preserve Trail

East Goshen Township Paoli Pike Trail Planning Grant

#### Programs

*GO WilMa!* New Station Host and Funding Source: East Whiteland Township

*GO WilMa!* 2016 Theme: Be Well, Be Fit—Get Outside & Move It!

Activation Stations will include yoga moves and calisthenics.

National Summer Reading Theme: On your mark, get set Read; Get in the game: read; Exercise your mind: read.

Sugartown Community Garden Renamed Willistown Community Garden

2016 Parks Parties Board Volunteer Sign Up

Sports Camps 2016—Jump Start Sports

#### Park Management

Garrett Mill Park Playset Replacement with Little Tykes system as Approved for 2016 Budget Proposal by Parks & Recreation Board on 11-19-15 at \$46,000. Ms. Hundt discussed the revised design due to site constraints. The Board deferred to Ms. Hundt to finalize the design and additional amenities and move forward with the project.

Team Field Use: Ms. Hundt reported that two leagues who were regular, long-time users of the facilities were no longer renewing their permits due to lack of enrollment.

Okehocking Farmhouse Under Consideration for Lease

#### Communications Review

Towne Crier Newsletter: 2016 May Edition Lands No Later Than May 1

Manage Notify Me Database through Website

Articles in IN Great Valley

Website management

Facebook

Public Comment: None

Adjournment: Mr. Vaskas motion, Mr. Lehr second; all in favor.

Next meeting: March meeting cancelled due to scheduling conflicts.

Respectfully Submitted,

Mary N. Hundt, Recording Secretary