



WILLISTOWN TOWNSHIP PARKS AND RECREATION

MINUTES 11-19-15 7:00 PM

Present: Mr. Vaskas, Mr. Lehr, Mr. Eill, Mr. Kacergis, Ms. VanValkenburgh

Absent: Mr. McDonnell, Ms. Ramondo

Staff: Ms. Hundt, Director

Administration

The Board welcomed Mrs. Denise VanValkenburgh as a new board member! Three cheers were given!

October Meeting Minutes for Approval: Mr. Lehr move; Mr. Vaskas second; all in favor.

Old Business

Child Abuse and Criminal History Background Check Requirements: Mr. Vaskas and VanValkenburgh are cleared. Ms. Hundt let the other board members know that the clearances must be attained prior to volunteering at any of the Parks and Recreation events or activities.

Trails Discussion

Northern Malvern-Willistown Greenway Section: Greentree Park to Malvern Borough/Route 30 to Malvern Borough

PECO Green grant not funded. Regroup.

DCED grant possibilities

Ms. Hundt to regroup on master plan

Serpentine & Willisbrook Preserves to East Goshen Trail: Wood chip trail is being built by East Goshen Township.

Serpentine Preserve field new trail mowing occurring this week.

New Business

Trails

Trails Consultant in 2016 Parks & Recreation Budget Request Discussion.

Discussion regarding prioritizing trail planning in Willistown, master trail planning, etc. Consider consulting engineer cost versus in house consulting. Spend funds on physical trail work versus consulting or vice versa. If hiring a firm, would need to be a firm that fits us and not one that tell us things we already know.

Malvern-Willistown Greenway Trail Phelps Section

Ms. Hundt proposed adding the Remington/North Side access to the proposed trail survey area. All in favor. She will inquire with Mr. Burman to add it.

Penn Trails Workshop @ Okehocking Spring 2016

Groups to possibly enroll:

Chester County Trail Club

Research Other Local Trail Clubs

Scout troops: contact troop masters

Parks & Recreation Board Members Interested & Outreach

Learning: Ms. VanValkenburgh, Mr. Vaskas, Mr. Kacergis, Mr.

Eill

Research: REI; EMS

Municipalities and land trusts

Volunteers

Administration

Ordinance Requirement for Permits for 25 People or More in Parks:

Discussion regarding increasing this number so that permits are not required, possibly allowing more user groups in the park with less red tape including needing to produce a Certificate of Insurance.

Conclusion: Leave as is for a number of reasons including: the need to know of larger groups in the event alternative parking is needed, many larger groups would be from more formally organized groups whom we may want to know/connect with, groups may be charging requiring a permit, and groups charging ought to carry insurance. Revisit should conditions warrant.

Programs

GO WilMa! 2016 theme & Station additions.

Sugartown Community Garden 2015 Wrap Up & 2016 Volunteer Leadership
Parks & Recreation Board Volunteers: 2016 Park Parties: From 5:30–7:30 PM,
Set Up 5 PM, Clean Up Until 8 PM

Pizza & Puppets in the Park: Wed. May 11, Rain Date 18: Mrs.
VanValkenburgh, Mr. Lehr

School's Out—*Let's GO WilMa!* Tues. June 14, Rain Date 21: Mrs.
VanValkenburgh, Mr. Lehr

Willistown Country Fair Tues. Aug 23, Rain Date Thurs. Aug 25: Mrs.
VanValkenburgh, Mr. Lehr

Okehocking Raptor Fest Sat. Sept 24 10 AM–2 PM: Mrs.
VanValkenburgh

Mr. McDonnell will be at each event if in town.

For other Board Members, inquire one month in advance as to availability to help.

Black Friday Goes Green @ Okehocking: Okehocking Nature Center
Group 10:30-1 PM: Ms. Hundt will see if this event is being held.

Park Maintenance

Garrett Mill Park Playset Replacement 2016: \$46,000 in Proposed 2016 Parks & Recreation Budget

Background on existing structure: Bids were opened in August of 1995; safe to assume installation by year end 1995. Structure is 20 years old. Has run its course. Public Works & Parks & Recreation Departments recommend removal. This park is located in southern Willistown and is the only active recreation park there.

Estimate

Delivered price for playground and border timbers	\$33,027.08
Installation	\$10,623.00
Woodcarpet	\$2,200.00
ADA Grading and Paving to Playset	\$3,000.00
Benches & Trash Can Plus Installation	\$2,000.00
Total	\$45,850.08

Mr. Vaskas motion, Mr. Kacergis second; all in favor.

New Business

Daylesford Abbey Project Moving Forward: The trail must be complete before first occupancy permit is issued.

Open Space Fund: Discussion of requesting specifically earmarking funds for projects in the northern section of the Township. Conclusion: Such delineation may limit other very worthy projects and opportunities. Mr. Kacergis, Parks and

Recreation representative to the Open Space Review Board (OSRB), reported that the OSRB is interested in northern projects and has heard the public's input as to a desire for projects in the north.

Public Comment

Joshua Huang, member of Troop 76, was in attendance, earning credentials for his Communication Merit Badge. The Board conversed with Joshua and his father about the badge process and his experience of the Parks and Recreation Board meeting.

Next meeting: December 17, 7:00 PM meeting was cancelled and the group scheduled a Holiday gathering at Mr. Lehr's house.

Adjournment: Mr. Kacergis motion: Mrs. VanValkenburgh second; all in favor.

Respectfully submitted,
Mary N. Hundt, Recording Secretary