



WILLISTOWN TOWNSHIP PARKS AND RECREATION

MINUTES 5-17-2022 7 PM

MEETING LOCATION: COXE MEMORIAL CAMPUS, 688 SUGARTOWN ROAD, MALVERN, PA 19355

Members: Brad DeHart, Ken Lehr, Bernadette Downey, Bob Kacergis, Denise VanValkenburgh.

Absent: Bill Unrath Staff Liaison: Mary Hundt, Parks & Recreation Director

Administration

Approval of Minutes: Table April; not available

The Board went into executive session to discuss real estate matters as identified under Park Management New Business, below.

Meeting Schedule Park Party Conflicts: The Board agreed to cancel the June meeting due to the School's Out—Let's *GO WilMa!* Park Party that evening. The Board will reschedule if something that needs action arises.

Planning

Old Business

Comp Plan Update: Mary thanked those Board Members who submitted comments on the Chapter 3 draft of the Comp Plan and stated Chapter 4 would be coming out soon. She reminded the Board to review the draft chapters "with their Parks and Recreation hats on" first and foremost, noting that personal input was also welcome and could be provided now or when the full plan draft is released.

Open Space Review Board Representative Update: Bob reviewed the OSRB financials, stating \$4.6M is available for projects and that pocket parks are still on the Board's radar.

Program Management

Old Business

2022 Calendar of Events: Discussion

Summer Camp Enrollment Update: Mary encouraged the Board to let their neighbors know that the camps are almost full; only a few full summer spots and a couple of weekly camp openings remain.

GO WilMa! 2022: Celebrating 10 Years of Outdoor Adventuring! Mary thanked Brad and Bernadette for getting together to brainstorm the celebration. Bernadette, who is in Government Relations, will provide Mary with draft state representative letters requesting program commendation and a press release. Mary will follow up with the Township manager for approval thereafter.

Park Management

Old Business

Okehocking Wall Rebuild: Mary gave an update on the progress of the rebuild, describing that it is a dry laid wall like the original with mud reinforcement from the back and middle, and that the top will be wet set as well.

New Business

Draft Easement 40 Lloyd Approval in Concept: The Board went into executive session to review the draft easement with the landowner present. Mary had done an initial review and redline with the landowner prior to presenting to the Parks and Recreation Board.

Public Works Director Facilities Review and Punch List Report: Mary reported that the

Public Works Director had to reschedule the site visit. She will keep the Board posted.

Communications

Board Member Event and Program Outreach: Social Media, etc.
Kiosk Updates

Old Business New Business: A board member reported seeing potential construction encroachment on Fox Hollow Trail along Waynesborough Road. Mary will head out and take a look.

Public Comment: None Adjournment: Bob

motioned, Brad seconded; all were in favor.

Next Meeting: The third Tuesday of the month at 7PM at the Coxe Memorial Campus, 688 Sugartown Road, Malvern. Please enter through the back door. All meetings are open to the public.