



## WILLISTOWN TOWNSHIP PARKS AND RECREATION

MINUTES 4-19-2022 7 PM

MEETING LOCATION: COXE MEMORIAL CAMPUS, 688 SUGARTOWN ROAD, MALVERN, PA 19355

Attendees: Brad DeHart, Bill Unrath, Bernadette Downey, Grace Frain, Bob Kacergis Absent:  
Denise VanValkenburgh, Ken Lehr

Staff Liaison: Mary Hundt, Director of Parks and Recreation

### Administration

Approval of March 24, 2022 Minutes: Bernadette motioned; Brad approved; all were in favor.  
Grace abstained due to absence at the meeting.

Annual Report: Mary will load to the website when it is complete.

### Planning

#### Old Business

Comp Plan Update: Mary is working on Chapters 3 and 4 with the Township Planner, and she will be releasing these drafts to this board and the Open Space Review Board for comments. The Chapters will then be released to the public for a short comment period. The full draft document will also have a comment period once completed sometime this fall.

### Program Management

#### Old Business

2022 Calendar of Events Review

Summer Camp Enrollment Update: Mary reported that the camps were filling up quickly.

#### New Business

*GO WilMa! 2022: Celebrating 10 Years of Outdoor Adventuring!* Mary will confab with Brad and Bernadette on celebration ideas.

### Park Management

#### Old Business

Dog Management: Dogs continue to be an issue at Okehocking Preserve. A discussion ensued. Mary stated that she had the agreement of the Police Department as a partner on a brochure for distribution at the preserve. She needs to do the work and run it by the Police Department. Brad will ask Nadia, who is a certified dog trainer, for model signage and brochures.

Okehocking Wall Rebuild: The project is slated to begin in May.

#### New Business

Public Works Director: Mary announced that there is a new Public Works Director whom was hired with the understanding that parks buildings and grounds management would be shifted from the Parks and Recreation Department to the Public Works Department. Mary will be doing site visits with the new Director to review her punch lists for each property.

### Communications

Board Member Event and Program Outreach: Mary encouraged Board members to like, share and promote Willistown's events, programs, and parks.

Old Business: None

New Business: Done

Public Comment: None

Adjournment: Grace motioned; Bill seconded; all were in favor.

Next Meeting: The third Tuesday of the month at 7PM at the Coxe Memorial Campus, 688 Sugartown Road, Malvern. Please enter through the back door. All meetings are open to the public.