



## WILLISTOWN TOWNSHIP PARKS AND RECREATION

MINUTES 4-20-2021 7 PM

MEETING VIA ZOOM

Members in Attendance: Chair: Brad DeHart, Vice Chair: Bernadette Downey; Bob Kacergis; Bill Unrath; Ken Lehr; Grace Frain Absent: Denise VanValkenburgh  
Staff: Mary Hundt, Parks & Recreation Director

### Administration

#### New Business

3-16-2021 Minutes for Approval: With correction of typo: Ken motioned; Brad seconded; all in favor.

Background Check Requirements P&R Board Members: Ken reported that the requirements remain the same. He stated that his West Goshen Parks & Recreation Board is not required to do any of the checks as they are never alone with children. As for fingerprinting, Ken said that West Goshen Police Department can do that now—so this may be a much easier option than the Chester County Intermediate Unit. He suggested asking the Willistown Police Departments if they also do fingerprinting.

### Planning

#### Old Business

##### Comprehensive Plan

Reminder: Kick off meeting via Zoom April 29, 7PM

Potential Open Space Acquisition Project> Mary gave an update in Executive Session.

### Programming

#### Old Business

Yoga: Hiring of an instructor is pending. Mary will discuss with Sally Slook, Township Manager, at their next meeting.

COVID Update: The Board discussed current agency guidance and concern for crowd control at Greentree Park and recommended not to host any public events at this time.

#### New Business

*GO WilMa!* Clue Assignments: Mary reviewed the Board Park Ambassador assignments and coordinating writing the clues and installing the installation posts.

Volunteer of the Year Award: Mary proposed this award for Parks and Recreation volunteers and then expanded the potential recipient list include Parks & Rec Board members. Willistown P&R Department Volunteer of the Year Award

- Who Qualifies? Volunteers (including P & R Board Members)
- Who Nominates?
  - o Mary
- Approval process
  - o Mary presents nomination to Willistown P&R Board for approval
- Language
  - o Awarded to an individual who has shown inspirational dedication to Willistown Parks & Recreation with gratitude for their efforts and contributions to the Willistown community through their service from Mary N Hundt, Parks & Recreation Director, and the Willistown Township Parks & Recreation Board. Then a blurb about their contributions.

The Board was in favor of the award. Mary will talk with Sally for approval.

New Paoli Library Summer Programs: Mary discussed the collaboration with Paoli Library on a stories in the park series as well as an installation of a Storybook Walk which would present a picture book in progression on presentation boards throughout Greentree Park. The Board was in favor of the programs.

#### Park Management

##### Project List

Dog Park Okehocking: Mary reported on a conversation she had with the leader of the dog park group which presented the possibility of locating the dog park at the Powwow Field at Okehocking, across from Rita Reves Park. She reported that the Willistown Conservation Trust (WCT) conservation easement on the property permitted active recreation in the form of ball fields there and that it was the only area in Okehocking that had active rec permissions. She discussed the potential use with the conservation easement manager at WCT, and he felt it should be an acceptable use. Mary will document the use in concept in a memo to him for formal response on the record.

#### Communications

##### New Business

P&R Welcome to Willistown Packet: The Board was excited about this idea. Mary will discuss with Sally.

Highlight a P&R Board Member: All Board members were in favor of this idea as a way to build community connection.

##### Old Business

Social Media: Mary requested that the Board members engage in Parks and Rec and Township social media.

#### Public Comment

Resident Zachary Leahan talked about his native plant inspirations and Mary asked him to send her a short write up to include in one of her future Parks & Rec Enewsletters under a community corner type of section.

#### Adjournment

Next Meeting: Third Tuesday of the month, 7PM, location TBD. All meetings are open to the public through Zoom invitation.

Respectfully Submitted,

Mary Hundt  
Recording Secretary