



WILLISTOWN TOWNSHIP PARKS AND RECREATION MINUTES 1-21-2020

Members Present: Andrew Vaskas, Chairman; Nick Boccella, Vice Chairman; Denise Van Valkenburgh; Ken Lehr; Bill Unrath, Brad Dehart. Absent: Bernadette Downey
Staff: Mary Hundt, Director of Parks and Recreation and Recording Secretary

Administration

Approval of Meeting Minutes 11-19-19

Nick motioned; Denise seconded. All were in favor.

Reorganization of Board: Elect 2020 Officers

Andrew announced that Nick's job is relocating him outside of Willistown. He thanked Nick for his enthusiasm and commitment to the Board. His level of service will be missed. Nick shared that he felt Willistown Parks and Recreation was an important part living here and that he enjoyed his service. He intends to return after this short-term work assignment and hopes to be a part of the parks and recreation team again. All agreed that he would stay on the Board until the logistics of his relocation were firmed up. Mary will run a vacancy advertisement in the spring editions of In Community Magazine and the WillisTowne Crier as well as other outlets. Nick will send a resignation to the Board of Supervisors when the time comes.

Ken nominated Andrew as Chairman; Bill seconded. All were in favor.

Denise nominated Andrew as Vice Chairman; Ken seconded. All were in favor.

Andrew nominated Mary as Recording Secretary; Denise seconded. All were in favor.

Special Thanks and Welcome

Ken thanked Andrew for his previous service as Chairman and his current willingness to serve as Vice Chairman. He also welcomed Auden Davis, a Great Valley Middle School student, his mother, Ameer Feager-Davis, and his sister, Fiona, to the meeting. Auden was attending to fulfill his Citizenship in the Community requirement as a Scout with Troop 76, Frazer.

Auden inquired about fulfilling scout-required service hours, and Mary gave a summary of the upcoming Scout service day, tree planting, and streams clean up events. She also discussed Eagle Scout project opportunities available through Willistown Parks and Recreation.

Old Business

Park Programming Permit Fee Structure Recommendation Update

The Township Schedule of Fees had already been submitted when Mary discussed the Parks & Recreation Board recommendation to initiate Park Programming Permit fees with the Township Manager. The fees will be considered for 2021 approval. She will schedule the recommendation submission for early fall 2020.

Administration

Township Code Chapter 96: Mary reported that the 2019 Parks and Recreation Board recommended updates were approved by the Supervisors.

Park Management

The restroom pavilion floor restorations were completed.

Hazardous tree work on the trail by Ridley Creek will be completed within the week.

Planning

Mary led a discussion about the 2020 Parks & Recreation Survey timeline and outreach.

Programming

Mary postponed the Martin Luther King Day service due to temperatures in the teens and intends to reschedule for President's Day: Monday, February 17.
Mary distributed and reviewed the 2020 Event & Program Calendar.

Public Comment

None

Adjournment

Andrew motioned; Brad seconded. All were in favor.

Next meeting: Third Tuesday of the month, 7PM, Administration Building Board Room.

All meetings are open to the public.

Respectfully Submitted,

Mary N. Hundt, Recording Secretary