



WILLISTOWN TOWNSHIP PARKS AND RECREATION
MINUTES 1-19-2020 7 PM
MEETING VIA ZOOM

Administration

New Business

Reorganizational Meeting

Ken proposed the following slate of appointments:

Chair: Brad DeHart

Vice Chair: Bernadette Downey

Recording Secretary: Mary Hundt

Denise seconded the motion. All were in favor. Ken passed the running of the meeting off to the new Chair, Brad. Mary thanked Ken for his hard work and Brad and Bernadette for stepping into their new roles.

Board Contact and Park Ambassador Assignment Spreadsheet Review

Mary reviewed the Board contact sheet and the Park Ambassador role and assignments with the Board.

Approval of September and November Minutes

Grace motioned; Bill seconded. All were in favor.

Planning

Old Business

Comprehensive Plan

Survey Top Line Report by Planning Area: Updated Draft

Mary noted the updated sections of the Report including the Table of Contents, Plan Summary, and expanded analysis sections and requested the Board review and send her comments.

Further Drill Down Analysis: Mary and Bob will review the Report and consider areas for cross tabulation and further drill down analysis pertinent to Willistown Parks and Recreation.

Programming

Old Business

Yoga: Recommendation to Hire a Teacher

Mary offered to teach the yoga program as she is a registered and insured yoga teacher. She reported that one of the Supervisors raised concern that Mary may experience personal gain from teaching the Township yoga program, as she teaches outside of work and may grow her own business from the Township program. Mary reported that she was offering to teach during business hours at no extra cost to the Township and had no intention of building her own "business". In order to move forward with the program, and as her plate is very full to begin with, Mary discussed the option of hiring a certified and insured yoga teacher to teach in the spring to see how the program goes. She reported that there was enough funding in the budget to cover the expense.

New Business

COVID Consideration: The Board had a discussion about the following programming and events and suggested proceeding with planning and booking for all of them. Mary will discuss their comments with Sally Slook, Township Manager.

Sports

Field Use: Mill & Rita Reves Parks

April T-Ball

Park Parties

Pizza & Puppets in the Park: Consider bumping scheduling to June

Mill Park Ice Cream Social & Playset Unveiling: Summer

School's Out—Let's *GO WilMa!*: June

Parks In Tune & On Tap: Late Spring, Summer, Fall

Willistown Country Fair: August

Programs

Spring Yoga

Spring *GO WilMa!*

Summer Camp

Park Management

New Business

Project List

Greentree Park New Equipment: Mary will publish information about the new equipment.

Grounds Maintenance Contract Bid: Mary will be putting out the bid this spring.

Okehocking Preserve Wall Reconstruction: The wall along the entrance drive off of Route 3 up to the farmhouse is failing. Mary will look for some consultations on the wall reconstruction and go from there.

Okehocking Preserve Trail Erosion: Mary has reached out to Natural Lands for a consultation on addressing severe erosion in some areas.

Disc Golf Location TBD: Mary described the sport and discussed installing a handful of baskets as an alternative recreational opportunity for people of all ages. The Board is in favor of this idea. Mary will determine the best location.

Old Business

The following projects are pending:

Serpentine Preserve Stream Crossing

Greentree Park PECO Green Grant: Habitat Improvement and Signage

Communications

New Business

Social Media

Kiosks: Flier Printing

ADD ON: Old Business

Zach Leahan: YouTube Chanel & Films of Township Parks:

Old Business

New Business

Park Management:

Greentree Park

Repairs and maintenance needed on musical pieces

Sandbox refill (Mary has this on the schedule for spring, summer, and fall)

Basketball court needs some repair

Okehocking Preserve Over Use/Overflow Parking

The Board discussed the intensive use that COVID-19 has brought to Okehocking. All agreed that it was wonderful for people to be getting outside, but that Okehocking was being damaged by over use. Mary suggested the Delchester Road overflow parking be fenced off from use. Bob proposed recommending the installation of a fence line closing off the over flow parking area at Okehocking to the Board of Supervisors. Bill seconded. All were in favor. Mary will get quotes and send a memo to the Supervisors.

Public Comment

None

Adjournment: Ken motioned; Brad seconded. All were in favor.

Next Meeting: Third Tuesday of the month, 7PM, location TBD. All meetings are open to the public through Zoom invitation.

Respectfully Submitted,

Mary Hundt
Recording Secretary