



WILLISTOWN TOWNSHIP PARKS AND RECREATION

MINUTES 1-15-19 7:00 PM

PRESENT: ANDREW VASKAS, CHAIRMAN, KEN LEHR, VICE CHAIRMAN, BRAD DEHART, NICK BOCCELLA

ABSENT: DENISE VANVALKENBURG

Administration

Organizational Meeting: Appoint 2019 Officers

Andrew thanked everyone on the Board for their service and opened the floor to 2019 officer nominations.

Chairman: Ken nominated Andrew, Brad seconded. All in favor.

Vice Chairman: Andrew nominated Nick, Brad seconded. All in favor.

Recording Secretary: Andrew nominated Mary, Brad seconded. All in favor.

Approval of November 20, 2018 Meeting Minutes: Nick motioned, Brad seconded. All in favor.

Budget Proposal Approved: Mary reviewed the highlights.

Facilities maintenance plan approved with condition of including all facilities, not just parks. Mary will coordinate with the Director of Public Works, Bill Hagan, on the project.

Samantha's playground replacement at Mill Park approved: Mary will attempt to contact Samantha's family to let them know about the project and invite them to take the Samantha's Playground name plate. The brass dedication plaque and boulder will remain on the property.

The Parks in Tune band funding for two events was approved.

Parks and Recreation Board Member Vacancies

Bill Unrath: Andrew motioned that Bill be recommended to the Supervisors for appointment, Brad seconded. All in favor.

Michele Legnini, the Board's other candidate has stepped down from her pursuit of a seat on the Board to pursue other volunteer interests. Andrew spoke for the Board in thanking her and suggesting that the door's open down the road if there's a vacancy.

Mary will take care of advertising for new applicants.

Community Recreation & Parks *An Essential Government Service in Pennsylvania* Handbook for PA Municipalities

Mary provided and reviewed a section of this Handbook from PA Department of Conservation and Natural Resources and PA Recreation and Park Society. Topics included the history of Parks and Recreation in PA, the importance of Parks and Recreation in community vibrancy and quality of life, the value and benefits of Parks and Recreation, and how parks and recreation boards can benefit communities.

2019 Board Member Projects, Assignments, and Park Ambassador Program

Mary reviewed the draft spreadsheet and will make adjustments and distribute to the Board.

Old Business

Parks

Signage Okehocking: Non-emergency

Greentree Office Management: Did not respond to last inquiry regarding the field adjacent to Greentree Park.

Nike site: Mary will add feasibility planning for the site to the 2020 budget.

Program Report

Coffee and Cocoa Klatch Dec 2: cancelled due to rain

Spotted Lanternfly (SLF) Meeting: 90 people at General Wayne

Mary's SLF Outreach & Education Program: Currently Scheduling

Program Expansion

Summer Camp Expansion and after school programming approved by Township Manager.

Adult Programming Discussion: In an effort to provide parks and recreation programming to the adult demographic, the Board has been discussing the following programming:

Yoga: Mary reported that she is now a certified, registered and insured Yoga Teacher. She reviewed the proposed program including possible locations, adult programming, possible kids programming after school at General Wayne and Sugartown Elementary schools.

She was advised by the Township Manager that the survey previously discussed with this Board to gather input on the adult programming would need to be approved by the supervisors prior to distribution. Mary will follow up with the Manager.

Parks In Tune and On Tap: The live bands in Greentree Park have been approved. The "On Tap" portion of the programming will be proposed to the Supervisors once all of the data needed has been collected. This portion of the program has been previously recommended for approval by this Board.

Trails

Troutbeck Farm: Mary reported that her and Nick's meeting with the Township's Planning Consultant, John Gaadt, and Engineer, Mike Conrad, was very fruitful and that all of Mary and Nick's ideas were agreed upon by the builder except for the mown internal trail(s) would not be made public.

Communications: Surveys

Adult Programming: See Above

2019 P&R Survey: Mary will pull prior surveys and provide a model survey for discussion at the next meeting.

New Business

2019 Event and Program Schedule: In the works

New Program

The Board discussed Mary's proposed Mileage Club. Brad will research the Strava app and will contact Chester County to find out how their ChesCo WalkWorks program is set up with WalkerTracker. We may also become a more formal part of the ChesCo program. The club will engage all ages. Brad recommended getting great prizes for adult categories as a way to encourage their participation.

Receptionist/Outreach Coordinator: This position will report to and will offer some assistance the Director of Parks & Recreation.

Next Meeting

Andrew discussed having the February or March meeting at the Willistown Conservation Trust Rushton Conservation Center to hear about their work and what their priorities for conservation are. Mary will contact them.

Public Comment: None

Adjournment: Andrew motioned, Brad seconded. All were in favor.

Next meeting: 3rd Tuesday of the Month at 7PM.

All meetings are open to the public.

Respectfully Submitted,
Mary Hundt, Recording Secretary