



WILLISTOWN TOWNSHIP PARKS AND RECREATION BOARD MEETING MINUTES, NOVEMBER 19, 2010

This regularly scheduled meeting of the P&R Board held at the Township Offices (Temporary offices at Greentree Plaza) was called to order by D. McDonnell at 7:30 a.m.

<u>Present</u>	<u>Absent</u>	<u>Public</u>
D. McDonnell, Chair	G. McHugh	None
K. Lehr, V. Chair		
B. Kacergis, Secretary		
C. Walsh		
T. Ramando		
J. Young		
M. McLoughlin, P&R Director		

P&R Board Minutes

B. Kacergis will send all approved minutes to Donna McGreevy (dmcgreevy@willistown.pa.us). M. McLoughlin will post approved minutes in the “About Us” tab on the P&R website.

Meeting Management

M. McLoughlin will explore setting up a phone for conference calling for board members who are travelling.

Staffing

M. McLoughlin has obtained approval for a part-time college student (75 hours) to assist with P&R activities.

Marketing/Communications

The P&R Website will be migrated to a new technology that will enable easier updates and maintenance of the site. The new system will allow us to have different “owners” for different sections of the website. It will include resource calendars and facility registration including card acceptance for facility rentals.

Programming/Facilities

There was a discussion regarding recycling of Christmas trees. M. McLoughlin is looking into the communications to the public.

There was a brief discussion around storytelling in the park idea. We have had no further interaction with the woman who suggested the idea.

Four Greentree Third Trilling Thursday events are planned for 2011.

The Greentree playground proposal that is being considered by the Board of Supervisors was briefly discussed. K. Lehr attended the supervisors meeting and reiterated the P&R Board’s support for the project.

Okehocking – The township is exploring whether the Okehocking Nature Center Board can rent the farmhouse on the property as a headquarters/meeting space. The public works department will be responsible for maintaining and overseeing the property on behalf of the township.

There was a brief discussion confirming that background checks are done for workers at the township sponsored youth camps and ensuring that there are adequate controls over the funds for these events.

There was a general discussion around the proposed gardens at Greentree Park. The garden group will meet again in December. M. McLoughlin is moving forward with getting wood chips and a sign for the trail access on Duffryn Ave.

Organization

The board will elect new officers during the January, 2011 meeting of the Board of Supervisors. D. McDonnell will assess the interest of current members for continuing in their role in the board.

New Business

No new items were discussed.

Scheduling

There will not be a December P&R meeting.

The meeting was adjourned at approximately 8:48 am. The next meeting will be held at 7:30 a.m., January 21, 2011 at the Township Building.

These minutes are respectfully submitted by B. Kacergis, Secretary of the Willistown Township Parks & Recreation Board.