



WILLISTOWN TOWNSHIP PARKS AND RECREATION BOARD MEETING MINUTES, JULY 28, 2009

This regularly scheduled meeting of the P&R Board held at the Township Offices was called to order by D. McDonnell at 7:10pm.

Present	Absent	Public
D. McDonnell, Chair	T. Ramando	None
K. Lehr, V. Chair		
C. Walsh		
B. Kacergis, Secretary		
J. Young		
G. McHugh		
M. McLoughlin, P&R Director		

P&R Board Minutes

The following minutes were submitted for approval: April 28, 2009. The following meeting notes were reviewed: June 23, 2009. A motion to approve was made by K. Lehr and seconded by Judy Young followed by unanimous approval.

B. Kacergis will send all approved minutes to Donna McGreevy (dmcgreevy@willistown.pa.us).
M. McLoughlin will post approved minutes in the "About Us" tab on the P&R website.

Financial Report

M. McLoughlin emailed a financial report (July 27, 2009) to the members of the board for review. No comments were received.

Governance

Dick to generate a list of Board Membership liaisons to other relevant Township Boards and meetings to be attended. Dick will update and distribute via email to board. Board feels that our level of visibility into other township activities has improved as a result of attending other groups' meetings.

Marketing/Communications

Planning Commission – Daylesford Abbey – project is awaiting permitting and detailed design. Dick to write to the supervisors requesting that the P&R Board work with the design firm on the detailed design of the trail. Dick to investigate whether the conditional use agreement accounts for detailed design approval.

Recycling Committee – Starting a public awareness campaign involving tote bags. We will investigate using P&R events to distribute this fall.

Park signage – suggestion that we explore some signage (even temporary) Sugartown preserve.

Open Space Review Board – RJK to do an extract of the survey results to examine resource needs for residents in the northwest corner of the township.

Park Maintenance and Operations

K. Lehr emailed brief study about neighboring townships' fees for athletic field use. Ken will explore naming rights/signage sales and discuss in August

Programming

Approximately 90 people showed up for the last Thrilling Third Thursday event. August 20th, 2009 5:30pm is the next event.

Ongoing Projects

Okehocking – MHM distributed a letter from Muscoe Martin in response to issues raised about the planned pavilion for the Okehocking Preserve.

28 Duffryn – A 31' trail corridor is being subdivided from the property which will be remarketed.

Planning

Comprehensive Planning - A copy of the draft comp plan was distributed for review and comment. No discussion.

Resident Survey – A copy of a draft presentation was distributed for review and comment. P&JR members were asked to email RKacergis with comments and questions regarding additional analysis.

New Business

No new business was discussed.

Scheduling

Ken motioned to adjourn, George seconded. The meeting was adjourned at approximately 9:20 pm. The next scheduled meeting is August 25, 2009.

These minutes are respectfully submitted by B. Kacergis, Secretary of the Willistown Township Parks & Recreation Board.