



WILLISTOWN TOWNSHIP
Board of Supervisors Meeting
March 9, 2026
7:00 p.m.

Agenda - Amended

LOCATION: Township Building, 688 Sugartown Road, Malvern, PA 19355 and via Zoom

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ANNOUNCEMENTS

1. The Board met in an executive session on March 9 regarding legal matters.

D. REGULAR BUSINESS ITEMS

1. Approve the minutes for the special hearing meeting of February 26, 2026
2. Approve the minutes for the regular meeting of February 26, 2026
3. Approve the list of expenditures dated March 6, 2026
4. Police Report
5. Advertisement
 - a. Motion to advertise a request for bids for Police Building HVAC Replacement

E. OLD BUSINESS ITEMS

F. DISCUSSION/ACTION ITEMS

1. Presentation by Great Valley Community Organization (GVCO)
 - a. Motion to authorize contribution to Great Valley Community Organization
2. Motion to approve purchase of a spare pump for Dovecote Pump Station in the amount of \$9,110.00.
3. Motion to approve Mill Park Use Agreement between Chester Valley Little League and Willistown Township and authorize Township Manager to execute Agreement
4. Motion to approve Landowner Agreement with Chester Ridley Crum Watersheds Association for Okehocking Preserve
5. Motion to approve Landowner Agreement with Chester Ridley Crum Watersheds Association for Serpentine Preserve
6. **Motion to Award 2026-2028 Grounds Maintenance Contract to Charlestown Landscaping**

G. PUBLIC COMMENT

H. ADJOURNMENT

Next Regular Meeting: Monday, March 23, 2026, in the auditorium of the General Wayne Elementary School, 20 Devon Road, Malvern



WILLISTOWN TOWNSHIP

Willistown Board of Supervisors Meeting

February 26, 2026

7:00 PM

Minutes

LOCATION: Willistown Township Administration Building, 688 Sugartown Road, Malvern

Members Present:

Supervisor Molly H.B. Perrin, Chair; Supervisor William R. Shoemaker

Absent: Supervisor Matthew McCarry, Vice Chair

Township Representatives Present:

Township Manager Shanna Lodge, Secretary; Max O'Keefe, Solicitor; Jeffrey Heim, Chief of Police; Stephen Jones, Lieutenant; Caroline O'Connor, Director of Planning and Zoning; Susan D'Amore, Office Administrator

A. CALL TO ORDER

Supervisor Perrin called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Perrin led the Pledge of Allegiance followed by a moment of silence in recognition of the people of Ukraine as they face the fourth anniversary of the war.

C. DISCUSSION/ACTION ITEMS

1. Solicitor O'Keefe conducted the conditional use hearing for Application C-02-25, submitted by Willistown Senior Apartments, LLC for the construction of an age restricted apartment development (ARAD) on two properties with addresses of 27 & 29 Industrial Boulevard, Paoli, PA 19301, located in the I-Restricted Industrial District. The applicant introduced exhibits, and witnesses were sworn in. Dr. Glunk, 209 Spring Road, requested party status because of stormwater management concerns. His request was denied by the Board due to the distance of his property from the subject property. The developer presented the Main Line Views project to the Board. Public comment was received. A court report was present for the hearing, and a transcript is on file in the Township office. The hearing was closed.

MOTION: To approve the application with the conditions: 1) the applicant must fully comply with the ordinances memorandum and its conditions issued by the Township's Zoning Director and 2) that the development on the property is to conform with the Township Environmental Protection Ordinance, Zoning Ordinance and all other applicable Township ordinances including preservation of open space. (Shoemaker/Perrin)

COMMENTS:

None.

ACTION: Passed, 2-0.

2. The Board considered a Subdivision/Land Development Application L-01-25.

MOTION: To approve the preliminary/final land development application for the Mainline Views, senior apartments with the conditions: 1) the applicant complies with all conditions and requirements as stated in the Township review letter from the consultants Yerkes and Gaadt and with Township consultant review letters from Carol Engineering, HRG, and Pennoni. 2) The applicant enters into a land development agreement, financial security agreement, landscape and restrictive covenants, stormwater operations and maintenance agreement and township consultant fee escrow agreement. (Shoemaker/Perrin)

COMMENTS:
None.

ACTION: Passed, 2-0.

D. ADJOURNMENT

Seeing no further business, the meeting was adjourned at 7:52 pm.

The regular meeting that was postponed from February 23, 2026, immediately followed.

Respectfully submitted,

Shanna Lodge
Township Secretary



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Willistown Board of Supervisors Meeting

February 9, 2026

7:00 PM

Minutes

LOCATION: Willistown Township Administration Building, 688 Sugartown Road, Malvern

Members Present:

Supervisor Molly H.B. Perrin, Chair; Supervisor William R. Shoemaker

Absent: Supervisor Matthew McCarry, Vice Chair

Township Representatives Present:

Township Manager Shanna Lodge, Secretary; Max O'Keefe, Solicitor; Jeffrey Heim, Chief of Police; Stephen Jones, Lieutenant; Caroline O'Connor, Director of Planning and Zoning; Susan D'Amore, Office Administrator

A. CALL TO ORDER

Supervisor Perrin called the meeting to order at 7:52 pm.

B. ANNOUNCEMENTS

None.

C. REGULAR BUSINESS ITEMS

1. Minutes

MOTION: To approve the minutes for the meetings of February 9, 2026, and February 12, 2026. (Shoemaker, Perrin)

COMMENTS:

Dr. Richard Glunk, 209 Spring Road. Dr. Glunk referred to the February 9th meeting minutes and asked for an explanation about the condemnation of his property. Solicitor O'Keefe responded noting that the subject property is in the Agricultural Security Area. At the February 9th meeting, the Board was to authorize the Township staff and consultants to provide notice to condemn the property as statutorily required.

ACTION: Passed, 2-0.

2. Expenditures

MOTION: To approve the list of expenditures dated February 20, 2026. (Shoemaker, Perrin)

COMMENTS:

None.

ACTION: Passed, 2-0.

3. Police Report

Chief Heim reported on recent department activity that included various arrests for assault, DUIs and false identification/registration. He reported that charges are pending against an individual who is currently hospitalized following an incident involving shots fired and a subsequent motor vehicle crash on Sugartown Road. The department successfully recovered the firearms involved. The chief thanked the Public Works road crew for their tremendous effort during the last storm. In reference to comments made by Mr. Forbes at the February 9th meeting concerning the pedestrian walkway extension of School Lane, Chief Heim stated that a traffic study will be conducted and that additional signage may be installed to improve safety at the walkway. The Chief reminded those in attendance that the annual presentation of Police Awards will take place on March 23 at 7 pm at the General Wayne Elementary School. He reported that in February there were 14 vehicle crashes, 2 of which were deer related.

4. Resolutions

- a. MOTION: To approve Resolution 9 of 2026 – Act 537 Special Study for the Decommissioning of the Deerfield Knoll Wastewater Treatment Plant (Shoemaker, Perrin)

COMMENTS:

Manager Lodge explained that the Deerfield Knoll wastewater treatment plant serves 125 single-family dwelling units. Aqua currently owns and operates the plant and is proposing to decommission it and reroute the wastewater to another Aqua facility. At a previous meeting, the Board voted to advertise the study and open it for public comment. Public comment has been received and responded to in the Special Study. This resolution would forward the study to DEP for review and potential adoption by the state.

Supervisor Shoemaker expressed appreciation to the representatives from Aqua for acknowledging and listening to public comments regarding the proposed relocation of the pumping station.

ACTION: Passed, 2-0.

- b. MOTION: To approve Resolution 10 of 2026 – Ratification of Declaration of Disaster Emergency (Shoemaker, Perrin)

COMMENTS:

None.

ACTION: Passed, 2-0.

- c. MOTION: To end the Declaration of Disaster Emergency effective February 26, 2026.
(Shoemaker, Perrin)

COMMENTS:

None.

ACTION: Passed, 2-0.

D. OLD BUSINESS

None.

E. DISCUSSION/ACTION ITEMS

1. MOTION: To approve the purchase of a BWISE 18' Hydraulic Tilt Trailer in the amount of \$9,656.24 (Shoemaker/Perrin)

COMMENTS:

Manager Lodge explained that the trailer previously approved for purchase at the February 9th meeting has been discontinued. This is not an additional trailer purchase, but a replacement. The purchase will be made through the COSTARS program.

ACTION: Passed, 2-0.

2. MOTION: To approve purchase of Hathorn H12+ Camera System and Reel for \$12,067.60 (Shoemaker/Perrin)

COMMENTS:

Manager Lodge explained that this is a lateral camera system that will allow for the inspection and diagnosis of issues within the lateral connections to the Township's sewer main. Manager Lodge noted that this will also be a COSTARS purchase.

ACTION: Passed, 2-0.

3. MOTION: To approve 2026 Emergent Sewer Repairs Award to Doli Construction Corp for \$292,907.00 (Shoemaker/Perrin)

COMMENTS:

Manager Lodge explained that this project constitutes the 2026 capital sewer repairs. Rather than going out to bid this year, the Township Engineer obtained multiple quotes from COSTARS vendors. These were compared to other recent work and were found to be competitive. Doli Construction Corp delivered the lowest proposal; the recommendation was made to award them the contract.

Supervisor Shoemaker stated that, among the four qualified bidders, Doli Construction Corp's quote was \$100,000 less than the next lowest bidder.

Mike Kerr, Stonehenge. Mr. Kerr congratulated the Board and staff on obtaining a great price.

Lewis Pettinos, no address stated. Mr. Pettinos asked whether this would be handled as an expense or amortized over time. Manager Lodge replied that it is a capital expenditure and will be paid from the capital fund.

ACTION: Passed, 2-0.

1. PUBLIC COMMENT

Richard Glunk, 209 Spring Road. Dr. Glunk stated that the Township has significant stormwater problems. He stated that Spring Road has been flooding for at least 8 years. Dr. Glunk suggested that plans were made in 2021 for the replacement of the culvert on his property. He said that the Township has caused damage to his property and has not responded to his attempts for a settlement offer. He asked if taking farmland for development is going to be the new precedent set by the Board of Supervisors. Supervisor Perrin replied no to the questions of precedent, and added this matter is being taken seriously due to public safety of the residents.

Mike Kerr, Stonehenge. Mr. Kerr asked about the purchase price for the approximate 24-acre parcel of Rock Hill Farm that was discussed at the February 12th special meeting. Supervisor Perrin explained that there is no purchase price at this time. The meeting was held to gather feedback from residents regarding whether acquiring the property with open space funds would be worthwhile.

Joe Heenan, no address stated. Mr. Heenan stated that residents at the Rock Hill Farm hearing expressed overwhelming support for acquiring the property. He also noted that their requests for feedback on the remainder of the property were warranted and asked if there were any updates. Supervisor Shoemaker responded that, because this matter is currently under litigation, there is no update to share.

2. ADJOURNMENT

Seeing no further business, the meeting adjourned at 8:13 pm.

Next Meeting: March 9, 2026, at the Willistown Township Administration Building, 688 Sugartown Road, Malvern, 7:00 p.m.

Respectfully submitted,

Shanna Lodge
Township Secretary

**Willistown Township
List of Expenditures
March 6, 2026**

Fund

Expenditures (A/P & Wires)

General Fund	\$220,812.37
Open Space Fund	-
Penns Preserve Sewer Fund	\$1,625.95
Valley Forge Sewer Fund	\$39,779.35
Valley Forge Sewer Fund - Capital	\$26,368.10
Agency Escrow Fund	-
Low Pressure Sewer Fund	-
Bartram Bridge Fund	\$338.32
Capital Reserve Fund	\$3,358.00
Storm Water Infrastructure Fund	\$3,218.75
Operating Reserve Fund	-
State Liquid Fuels Fund	\$10,114.59
Payroll Fund	\$28,298.92
Municipal Pension Fund	-
Municipal Life Insurance Fund	-
Police Pension Fund	-
Police Hospitalization Fund	-
Total	\$333,914.35

Bank Transfers to/from Pension Funds

To: MissionSquare/ICMA DROP Accounts	8,071.01
From: Willistown Twsp TD Bank	(8,071.01)
03/02/26 Deferred Retirement Option Plan (DROP) payment	
To: Willistown Twsp TD Bank	8,071.01
From: PNC Police Pension	(8,071.01)
03/02/26 Funding for March 2026 Police Defined Retirement Option Plan	

Approved:

Molly H.B. Perrin

Matthew McCarry

William R. Shoemaker

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Period	Invoice Amount
BARTRAM BRIDGE PRESERVATION							
03/26	03/05/2026	12427	1895	FIDELITY BURGLAR & FIRE ALARM	364352	326	295.00
03/26	03/05/2026	20260318	1157	PECO	1190773792603	326	43.32 M
Total BARTRAM BRIDGE PRESERVATION:							338.32
CAPITAL PROJECTS - SEWER							
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251746	326	3,887.05
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251749	326	9,223.00
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251752	326	4,348.05
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251844	326	1,445.50
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251845	326	1,536.50
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251847	326	5,928.00
Total CAPITAL PROJECTS - SEWER:							26,368.10
CAPITAL RESERVE ACCOUNT							
03/26	03/05/2026	12455	131280	TP TRAILERS INC	497459	326	395.00
03/26	03/05/2026	12455	131280	TP TRAILERS INC	497460	326	425.00
03/26	03/05/2026	12457	133090	UNITED SITE SERVICES INC	INV-5939667	326	2,538.00
Total CAPITAL RESERVE ACCOUNT:							3,358.00
GENERAL FUND							
02/26	02/25/2026	10468	132238	COUNTY OF CHESTER TREASURER	24-0617	125	100.00- V
02/26	02/26/2026	12226	126076	CCATO	26-1056	126	400.00- V
02/26	02/27/2026	12399	133212	SIRCHIE ACQUISITION COMPANY LLC	0730064-IN	226	495.00- V
03/26	03/05/2026	12413	10	AQUA PA	183026982602	326	31.36
03/26	03/05/2026	12415	133201	BOWMAN CONSULTING GROUP LTD	540291	326	4,404.75
03/26	03/05/2026	12418	129089	CIVICPLUS LLC	360400	326	7,497.55
03/26	03/05/2026	12419	2031	COMCAST CABLE	020826	326	150.75
03/26	03/05/2026	12420	132325	CONCORDVILLE CLEANERS LLC	41199	326	839.55
03/26	03/05/2026	12421	132238	COUNTY OF CHESTER TREASURER	24-0617	326	100.00
03/26	03/05/2026	12422	129731	CROWN TROPHY	60543	326	540.00
03/26	03/05/2026	12423	1323	DIANE MOORE-PETTY CASH CUSTOD	021726	326	50.00
03/26	03/05/2026	12423	1323	DIANE MOORE-PETTY CASH CUSTOD	021726	326	7.58
03/26	03/05/2026	12423	1323	DIANE MOORE-PETTY CASH CUSTOD	021726	326	1.00
03/26	03/05/2026	12423	1323	DIANE MOORE-PETTY CASH CUSTOD	021726	326	50.00
03/26	03/05/2026	12424	133183	DII COMPUTERS INC	90147	326	2,788.67
03/26	03/05/2026	12425	133193	FEDERAL CONTRACTS LLC	PSI125035	326	9,830.60
03/26	03/05/2026	12426	126117	FERGUSON & MCCANN INC.	60625	326	150.00
03/26	03/05/2026	12428	1166	GAADT PERSPECTIVES LLC	WT26-396	326	1,350.00
03/26	03/05/2026	12428	1166	GAADT PERSPECTIVES LLC	WT26-396	326	975.00
03/26	03/05/2026	12428	1166	GAADT PERSPECTIVES LLC	WT26-396	326	150.00
03/26	03/05/2026	12428	1166	GAADT PERSPECTIVES LLC	WT26-396	326	300.00
03/26	03/05/2026	12428	1166	GAADT PERSPECTIVES LLC	WT26-397	326	1,950.00
03/26	03/05/2026	12429	155	GALLS LLC	033996867	326	62.09
03/26	03/05/2026	12430	131919	GEN DIGITAL INC	10010660090	326	413.52
03/26	03/05/2026	12431	21	GLASGOW INC	294372	326	587.90
03/26	03/05/2026	12432	133200	GREATAMERICA FINANCIAL SERVICE	41238851	326	395.00
03/26	03/05/2026	12433	68	H A WEIGAND INC	127100	326	6,871.50
03/26	03/05/2026	12433	68	H A WEIGAND INC	127107	326	300.00
03/26	03/05/2026	12433	68	H A WEIGAND INC	127108	326	447.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Period	Invoice Amount
03/26	03/05/2026	12434	132866	HERBERT ROWLAND & GRUBIC INC	204746	326	1,800.00
03/26	03/05/2026	12435	132932	HORGAN TREE EXPERTS	13571	326	1,200.00
03/26	03/05/2026	12436	1929	INTERCON TRUCK EQUIPMENT INC.	1119153-IN	326	386.10
03/26	03/05/2026	12436	1929	INTERCON TRUCK EQUIPMENT INC.	1119288-IN	326	599.53
03/26	03/05/2026	12437	132284	IPATH CLOUD SOLUTIONS INC	816516	326	468.27
03/26	03/05/2026	12437	132284	IPATH CLOUD SOLUTIONS INC	816516	326	468.28
03/26	03/05/2026	12438	133025	KARL MALESSA	022526	326	58.29
03/26	03/05/2026	12439	522	LAMB MCERLANE PC	390363	326	4,136.80
03/26	03/05/2026	12439	522	LAMB MCERLANE PC	390368	326	3,020.50
03/26	03/05/2026	12439	522	LAMB MCERLANE PC	390370	326	215.00
03/26	03/05/2026	12439	522	LAMB MCERLANE PC	393892	326	2,761.55
03/26	03/05/2026	12439	522	LAMB MCERLANE PC	393893	326	4,418.38
03/26	03/05/2026	12439	522	LAMB MCERLANE PC	393895	326	3,493.75
03/26	03/05/2026	12440	110276	LAMONT COFFEE & TEA CO.	M12923	326	83.05
03/26	03/05/2026	12441	178	MAIN LINE MOWER	11419	326	69.98
03/26	03/05/2026	12442	132502	MOTOROLA SOLUTIONS INC	8282281476	326	868.20
03/26	03/05/2026	12442	132502	MOTOROLA SOLUTIONS INC	8282281629	326	1,025.40
03/26	03/05/2026	12443	133084	NMS LABS	1300566	326	102.00
03/26	03/05/2026	12444	132173	PA TURNPIKE TOLL BY PLATE	148268751-2	326	5.00
03/26	03/05/2026	12444	132173	PA TURNPIKE TOLL BY PLATE	148898329-1	326	24.12
03/26	03/05/2026	12445	129919	PAM O'NEILL	030226	326	100.00
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162508	326	529.07
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162511	326	166.71
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162511	326	166.71
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162835	326	842.38
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162835	326	491.58
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162835	326	29.96
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162835	326	49.61
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162835	326	658.78
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2165339	326	702.03
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2165339	326	409.67
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2165339	326	24.98
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2165339	326	41.34
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2165339	326	753.39
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2166809	326	528.02
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2166810	326	734.45
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2166810	326	383.40
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2166810	326	25.38
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2166810	326	34.32
03/26	03/05/2026	12448	1115	ROBERTS OXYGEN COMPANY INC	G57836	326	57.50
03/26	03/05/2026	12449	77	SAFETY-KLEEN SYSTEMS INC.	99337136	326	221.50
03/26	03/05/2026	12450	133212	SIRCHIE ACQUISITION COMPANY LLC	0730064-IN	326	495.00
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	506.43
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	96.80
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	3,811.88
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	145.20
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	414.12
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	82.80
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	668.60
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	115.92
03/26	03/05/2026	12452	129121	STAR PRINTING POSTAGE ACCOUNT	P52324M	326	1,298.00
03/26	03/05/2026	12453	130668	SUSAN ARNOLD YODER RPR	020726	326	963.25
03/26	03/05/2026	12453	130668	SUSAN ARNOLD YODER RPR	022726	326	767.50
03/26	03/05/2026	12454	131824	TOSHIBA AMERICA BUSINESS SOLUTI	6290253	326	570.38
03/26	03/05/2026	12456	133221	TRAFFIC AND SAFETY CONTROL CO	I818060	326	10,900.00
03/26	03/05/2026	12458	8	VERIZON	020826	326	54.53

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Period	Invoice Amount
03/26	03/05/2026	12461	129367	VERIZON BUSINESS	73612833	326	107.86
03/26	03/05/2026	12462	126874	VERIZON COMMUNICATIONS	022426	326	189.00
03/26	03/05/2026	12463	133060	WC REGIONAL EMERGENCY RESPON	ERT-2026-001	326	5,000.00
03/26	03/05/2026	12464	132459	WINDLES WATER WORKS INC	49220	326	150.00
03/26	03/05/2026	12465	124730	WITMER PUBLIC SAFETY GROUP INC	INV842207	326	133.33
03/26	03/05/2026	12465	124730	WITMER PUBLIC SAFETY GROUP INC	INV842330	326	45.59
03/26	03/05/2026	12466	110494	WM CORPORATE SERVICES INC	3063475-2392-1	326	662.70
03/26	03/05/2026	12467	46	YERKES ASSOCIATES INC	260052	326	70.88
03/26	03/05/2026	12467	46	YERKES ASSOCIATES INC	260069	326	389.82
03/26	03/04/2026	20251117	2056	PSATS	INV-179970-L2Z4	1125	24.46- V
03/26	03/04/2026	20251117	2056	PSATS	INV-179970-L2Z4	1125	360.21- V
03/26	03/04/2026	20251117	2056	PSATS	INV-179970-L2Z4	1125	94.43- V
03/26	03/04/2026	20251117	2056	PSATS	INV-179970-L2Z4	1125	138.85- V
03/26	03/05/2026	20260305	131941	ADP LLC	713891157	326	561.50 M
03/26	03/05/2026	20260306	131917	BENEFIT DESIGN SPECIALISTS	021926	326	6.00 M
03/26	03/05/2026	20260306	131917	BENEFIT DESIGN SPECIALISTS	021926	326	189.91 M
03/26	03/05/2026	20260306	131917	BENEFIT DESIGN SPECIALISTS	021926	326	356.00 M
03/26	03/05/2026	20260307	131917	BENEFIT DESIGN SPECIALISTS	022626	326	41.44 M
03/26	03/05/2026	20260308	131751	HEALTH EQUITY	X9VYPF1	326	43.45 M
03/26	03/05/2026	20260309	131751	HEALTH EQUITY	B4CUKVX	326	43.45 M
03/26	03/05/2026	20260310	131751	HEALTH EQUITY	ETWZW6	326	1,100.00 M
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	6,473.00 M
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	39,647.33 M
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	14,566.54 M
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	2,341.59 M
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	1,372.34 M
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	18,258.57 M
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	2,921.69 M
03/26	03/05/2026	20260312	243	INDEPENDENCE BLUE CROSS	750159095140	326	479.80 M
03/26	03/05/2026	20260313	243	INDEPENDENCE BLUE CROSS	99260210023114	326	1,422.80 M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	1,396.12 M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	317.44 M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	526.99 M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	398.79 M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	325.00 M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	2,327.96 M
03/26	03/05/2026	20260315	131928	XPRESS BILL PAY	INV-XPR033335	326	13.27 M
03/26	03/05/2026	20260316	1157	PECO	0364507912602	326	2,534.07 M
03/26	03/05/2026	20260319	1157	PECO	1209966352603	326	63.08 M
03/26	03/05/2026	20260321	1157	PECO	1278174372603	326	1,144.80 M

Total GENERAL FUND:

196,470.13

PAYROLL FUND

03/26	03/05/2026	1241	129073	CITADEL FEDERAL CREDIT UNION	202604	326	510.00
03/26	03/05/2026	1242	131525	MUTUAL OF OMAHA	002045387960	326	243.40
03/26	03/05/2026	20260301	133041	PNC INSTITUTIONAL ASSET MANAGE	202604	326	5,894.93 M
03/26	03/05/2026	20260302	130877	ASCENSUS TRUST	202604	326	19,789.65 M
03/26	03/05/2026	20260302	130877	ASCENSUS TRUST	202604	326	1,525.59 M
03/26	03/05/2026	20260303	125627	AXA EQUITABLE LIFE	202604	326	190.57 M
03/26	03/05/2026	20260304	125635	AFLAC	983602	326	144.78 M

Total PAYROLL FUND:

28,298.92

PENNS PRESERVE SEWER REVENUE

03/26	03/05/2026	12417	133104	CASELLE LLC	INV-16479	326	125.85
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Period	Invoice Amount
03/26	03/05/2026	12417	133104	CASELLE LLC	INV-16520	326	158.20
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162835	326	14.69
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2165339	326	16.80
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2166809	326	11.78
03/26	03/05/2026	12447	2084	PREDOC INC	3080161	326	110.00
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	1.51
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	18.93
03/26	03/04/2026	20251117	2056	PSATS	INV-179970-L2Z4	1125	.11- V
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	18.52 M
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	348.89 M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	6.91 M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	73.52 M
03/26	03/05/2026	20260315	131928	XPRESS BILL PAY	INV-XPR033335	326	110.22 M
03/26	03/05/2026	20260317	1157	PECO	0171149772603	326	610.24 M

Total PENNS PRESERVE SEWER REVENUE:

1,625.95

STATE LIQUID FUELS ACCOUNT

03/26	03/05/2026	2160	127498	CHEMICAL EQUIPMENT LABS	7142327	326	1,657.49
03/26	03/05/2026	2160	127498	CHEMICAL EQUIPMENT LABS	7142328	326	1,685.90
03/26	03/05/2026	2160	127498	CHEMICAL EQUIPMENT LABS	7142330	326	1,674.54
03/26	03/05/2026	2160	127498	CHEMICAL EQUIPMENT LABS	7142331	326	1,725.67
03/26	03/05/2026	2160	127498	CHEMICAL EQUIPMENT LABS	7142332	326	1,694.83
03/26	03/05/2026	2160	127498	CHEMICAL EQUIPMENT LABS	7142333	326	1,676.16

Total STATE LIQUID FUELS ACCOUNT:

10,114.59

STORM WATER INFRASTRUCTURE

03/26	03/05/2026	12434	132866	HERBERT ROWLAND & GRUBIC INC	204741	326	1,170.00
03/26	03/05/2026	12434	132866	HERBERT ROWLAND & GRUBIC INC	204743	326	2,048.75

Total STORM WATER INFRASTRUCTURE:

3,218.75

VALLEY FORGE SEWER FUND

02/26	02/27/2026	12404	132131	VERIZON	122225	226	175.52- V
03/26	03/05/2026	12413	10	AQUA PA	140107262602	326	22.38
03/26	03/05/2026	12414	132931	ARRO WATER SERVICES LLC	9005145	326	1,747.91
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251745	326	18,642.50
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251843	326	6,491.50
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251849	326	156.00
03/26	03/05/2026	12416	128200	CARROLL ENGINEERING INC.	251850	326	156.00
03/26	03/05/2026	12417	133104	CASELLE LLC	INV-16479	326	1,374.15
03/26	03/05/2026	12417	133104	CASELLE LLC	INV-16520	326	1,727.36
03/26	03/05/2026	12424	133183	DII COMPUTERS INC	90147	326	1,394.33
03/26	03/05/2026	12439	522	LAMB MCERLANE PC	390364	326	430.00
03/26	03/05/2026	12439	522	LAMB MCERLANE PC	392779	326	33.75
03/26	03/05/2026	12439	522	LAMB MCERLANE PC	392782	326	548.38
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2162835	326	160.42
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2165339	326	183.46
03/26	03/05/2026	12446	126565	PETROLEUM TRADERS CORP	2166809	326	128.58
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	16.50
03/26	03/05/2026	12451	1928	STANDARD INSURANCE CO.	202603	326	204.39
03/26	03/05/2026	12459	8	VERIZON	021826	326	72.77
03/26	03/05/2026	12460	132131	VERIZON	022226	326	205.25
03/26	03/05/2026	12461	129367	VERIZON BUSINESS	73612833	326	129.00
03/26	03/04/2026	20251117	2056	PSATS	INV-179970-L2Z4	1125	1.18- V

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Period	Invoice Amount	
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	202.76	M
03/26	03/05/2026	20260311	243	INDEPENDENCE BLUE CROSS	994911720138	326	3,807.21	M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	802.44	M
03/26	03/05/2026	20260314	125629	NATIONWIDE FINANCIAL	202604	326	75.38	M
03/26	03/05/2026	20260315	131928	XPRESS BILL PAY	INV-XPR033335	326	1,203.50	M
03/26	03/05/2026	20260320	1157	PECO	1210163372602	326	40.13	M
Total VALLEY FORGE SEWER FUND:							39,779.35	
Grand Totals:							309,572.11	

Date: _____

Treasurer: _____

Report Criteria:

Report type: GL detail



INVOICE

February 27, 2026

Willistown Township
688 Sugartown Road
Malvern, PA 19355

ATTN:

Invoice Number: 0701848-2602

Invoice Amount: \$ 24,342.24

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending February 27, 2026.

Your payment is due **March 26, 2026**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Willistown Township
688 Sugartown Road
Malvern, PA 19355

Invoice Number: 0701848-2602
Amount Paid: \$ 24,342.24
Payment Due Date: March 26, 2026

RUN DATE: 03/02/2026

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Billing Account 024095	Corporation	Willistown Township
Employee ID	772190000031753	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	552527XXXXXX4095	Payment Due Date (MM/DD/YYYY)	03/26/2026
Account Limit	100,000.00	Minimum Payment	24,342.24
Account Balance	24,342.24		

* Balance for this account includes transactions incurred by individual card accounts

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
634522113	02/04/2026	02/04/2026		AUTOMATIC PYMT RECEIVED			N			-22,970.06

Transaction Count: 1

Statement Summary

Purchases	24,342.24	Fees	0.00	Payments	-22,970.06	Previous Balance	22,970.06
Cash Advances	0.00			Adjustments	0.00	Total Credits	-23,270.36
Other Charges	0.00					Total Debits	24,642.54
						New Account Balance	24,342.24

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Administration, Willistown Township	Corporation	Willistown Township
Employee ID	ADMINISTRATION	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX6761		
Account Limit	100,000.00		
Account Balance	149.59		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
637711465	02/23/2026	02/20/2026	5411	WEGMANS # 46 MALVERN PA	045337		N		3.63	149.59

Transaction Count: 1

Statement Summary

Purchases	149.59	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	149.59
						New Account Balance	149.59

RUN DATE 03/02/2026

Account Statement

PAGE NO. 1

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name Brown, Matthew
Employee ID 7999904597017310

Corporation
Account Status Willistown Township
Open

Statement Highlights

Statement Date 02/27/2026
(MM/DD/YYYY)
Account # 555008XXXXX3849
Account Limit 1,500.00
Account Balance 1,341.86

Currency US Dollar

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
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637106811	02/18/2026	02/17/2026	5999	ARROWHEAD FORENSICS LENEXA KS	062377		N		0.00	546.86
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Transaction Count: 2

Statement Summary

Purchases	1,341.86	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,341.86
						New Account Balance	1,341.86

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Department, Accounting	Corporation	Willistown Township
Employee ID	7999993489000483	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX6750		
Account Limit	100,000.00		
Account Balance	3,957.68		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
				General Ledger Codes						
633514429	01/28/2026	01/27/2026	5942	AMAZON MKTPL J94PT3OA3 SEATTLE WA	081780	112-3661210-48202	N		0.00	34.78
633514430	01/28/2026	01/28/2026	5942	AMAZON.COM VQ6HD7UU3 SEATTLE WA	048369	112-2317240-23602	N		0.00	41.80
634126151	02/02/2026	01/30/2026	5111	STAPLES INC FRAMINGHAM MA	047615		N		0.00	11.88
634126153	02/02/2026	02/02/2026	5942	AMAZON MKTPL 136IL4GR3 SEATTLE WA	084720	112-1550186-37922	N		0.00	66.69

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
634126152	02/02/2026	02/02/2026	5942	AMAZON.COM DA8L991O3 SEATTLE WA	044797	112-8641393-45378	N		0.00	46.65
634664237	02/04/2026	02/03/2026	5942	AMAZON.COM QR1CU3NF3 SEATTLE WA	000633	112-0175893-68482	N		0.00	18.61
634664236	02/04/2026	02/03/2026	5942	AMAZON.COM SEATTLE WA	000000	112-8641393-45378	N	SST -1.10 (e) CST -0.69 (e) LST 0.00 (e)	-1.79 (e)	-18.72
634664238	02/04/2026	02/04/2026	5942	AMAZON.COM YS4Z02XU3 SEATTLE WA	072257	112-4367219-71114	N		0.00	54.14
634810718	02/05/2026	02/04/2026	5942	AMAZON.COM YN4CJ6L13 SEATTLE WA	059166	112-6578575-47362	N		0.00	11.88

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID Memo	Post Date	Tran Date	MCC	Description	Auth # General Ledger Codes	Customer Code	Split	Tax	Total Tax	Amount
634810719	02/05/2026	02/04/2026	8699	GFOA-PA CHARLESTON SC	093304		N	SST CST LST	1.38 (e) 0.00 (e) 0.69 (e)	25.00
635504261	02/09/2026	02/05/2026	5814	SUZY-JO DONUTS ROYERSFORD PA	031921		N	SST CST LST	1.14 (e) 0.00 (e) 0.00 (e)	20.09
635504262	02/09/2026	02/06/2026	5812	ANTHONY'S PIZZA ITALIA MALVERN PA	041177	NA	N	SST CST LST	2.19 (e) 0.00 (e) 0.00 (e)	38.65
635504185	02/09/2026	02/09/2026	5942	AMAZON MKTPL Q40D09PV3 SEATTLE WA	042529	112-0170261-65650	N		0.00	106.72
635504184	02/09/2026	02/09/2026	5942	AMAZON.COM 6X6QV5543 SEATTLE WA	043936	112-0875972-57418	N		0.00	13.59

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
635662547	02/10/2026	02/10/2026	5942	AMAZON MKTPL BI8757EK3 SEATTLE WA	089478	113-0958817-04482	N		0.00	326.80
635662548	02/10/2026	02/10/2026	5942	AMAZON.COM BS3CR7TU3 SEATTLE WA	042056	112-7463432-63898	N		0.00	14.99
635770770	02/11/2026	02/10/2026	8699	CHESTER COUNTY ASSOC POTTSTOWN PA	051418		N		0.00	400.00
635770769	02/11/2026	02/10/2026	8699	GFOA-PA CHARLESTON SC	023884		N		27.00	450.00
635770768	02/11/2026	02/11/2026	5942	AMAZON.COM SEATTLE WA	000000	112-9953320-93338	N	SST CST LST	-11.80 (e) -7.35 (e) 0.00 (e)	-19.16 (e) -200.76
635770691	02/11/2026	02/11/2026	5942	AMAZON MKTPL 9L2RH1893 SEATTLE WA	058711	112-7537457-07082	N		0.00	47.90

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
635770767	02/11/2026	02/11/2026	5942	AMAZON.COM 0B5H062L3 SEATTLE WA	016703	112-0175893-68482	N		0.00	29.35
636796036	02/16/2026	02/14/2026	5734	PAX8 PMT PAX8 GREENWOOD VIL CO	063012		N	SST	37.08 (e)	1,332.97
								CST	0.00 (e)	
								LST	17.26 (e)	
636796035	02/16/2026	02/15/2026	5817	ADOBE SAN JOSE CA	020045	NA	N		2.88	50.86
636915103	02/17/2026	02/16/2026	5942	AMAZON.COM SK9937RS3 SEATTLE WA	070354	112-6864277-55194	N		0.00	35.36
636915102	02/17/2026	02/16/2026	5942	AMAZON MKTPL TE2Y41NX3 SEATTLE WA	060099	113-1404764-92922	N		0.00	39.98
637109812	02/18/2026	02/17/2026	4814	ZOOM.COM 888-799-9666 SAN JOSE CA	058533	A04696402	N		0.00	144.99

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID Memo	Post Date	Tran Date	MCC	Description	Auth # General Ledger Codes	Customer Code	Split Tax	Total Tax	Amount
637293550	02/19/2026	02/18/2026	5942	AMAZON.COM B93Q73ZJ2 SEATTLE WA	068073	113-3062744-96722	N	0.00	578.85
637424944	02/20/2026	02/19/2026	5111	STAPLES INC FRAMINGHAM MA	016438		N	0.00	124.48
638333474	02/25/2026	02/24/2026	5942	AMAZON MKTPL VY3TY18Y3 SEATTLE WA	006645	112-1133782-18914	N	0.00	20.08
638333475	02/25/2026	02/25/2026	5942	AMAZON.COM OV75N6FA3 SEATTLE WA	011095	112-3780979-37986	N	0.00	28.38
638619192	02/27/2026	02/26/2026	5942	AMAZON MKTPL BE0NY11P2 SEATTLE WA	059280	114-4688138-83418	N	0.00	48.30
638619191	02/27/2026	02/26/2026	4816	ADOBE SAN JOSE CA	063663	NA	N	0.76	13.39

Transaction Count: 32

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Statement Summary							
Purchases	3,957.68	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	-219.48
Other Charges	0.00					Total Debits	4,177.16
						New Account Balance	3,957.68

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Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Filopanti, Justin	Corporation	Willistown Township
Employee ID	120594	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX1228		
Account Limit	2,000.00		
Account Balance	646.74		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
				General Ledger Codes						
634126154	02/02/2026	01/30/2026	5046	CORE & MAIN - MO005 EARTH CITY MO	042985		N	SST	6.93 (e)	122.36
								CST	0.00 (e)	
								LST	0.00 (e)	
634126155	02/02/2026	02/01/2026	5999	AMAZON MARK ND4W090S3 SEATTLE WA	020061	114-5280557-07850	N	SST	4.58 (e)	77.97
								CST	2.86 (e)	
								LST	0.00 (e)	
634126231	02/02/2026	02/02/2026	5999	AMAZON MARK FD7ZC88S3 SEATTLE WA	038827	112-8788511-89466	N	SST	3.03 (e)	51.55
								CST	1.89 (e)	
								LST	0.00 (e)	

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
634810796	02/05/2026	02/03/2026	5200	THE HOME DEPOT #4119 FRAZER PA	006265	0	N		0.00	53.61
635504340	02/09/2026	02/05/2026	5814	NAYAX VENDING 54 LANSDALE PA	081245		N	SST	0.51 (e)	9.00
								CST	0.00 (e)	
								LST	0.00 (e)	
635770771	02/11/2026	02/10/2026	5942	AMAZON MKTPL EO9DI5OX3 SEATTLE WA	075635	112-8314542-49482	N		0.00	29.32
635770847	02/11/2026	02/11/2026	5999	AMAZON MARK OP5WO3YV3 SEATTLE WA	028206	112-3172484-77946	N	SST	2.53 (e)	42.99
								CST	1.57 (e)	
								LST	0.00 (e)	
636180440	02/13/2026	02/11/2026	7542	NYX CAPTAIN CAR WASH I LANSDALE PA	087863		N	SST	0.51 (e)	9.00
								CST	0.00 (e)	
								LST	0.00 (e)	

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
636180516	02/13/2026	02/12/2026	7542	WEST CHESTER BUGGY BAT WEST CHESTER PA	028171		N		0.00	12.25
636180517	02/13/2026	02/12/2026	7542	WEST CHESTER BUGGY BAT WEST CHESTER PA	066525		N		0.00	6.50
637711462	02/23/2026	02/20/2026	5942	AMAZON MKTPL RQ1H74FF3 SEATTLE WA	062506	112-0747794-02690	N		0.00	171.93
637711463	02/23/2026	02/22/2026	5999	AMAZON MARK B994W62D2 SEATTLE WA	054453	112-0489627-35250	N	SST	3.54 (e)	5.75 (e)
								CST	2.21 (e)	
								LST	0.00 (e)	60.26

Transaction Count: 12

Statement Summary

Purchases	646.74	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	646.74
						New Account Balance	646.74

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name

Employee ID

Gambs, Alex
GAMBS

Corporation

Account Status

Willistown Township
Open

Statement Highlights

Statement Date
(MM/DD/YYYY)

Account #

Account Limit

Account Balance

02/27/2026
556935XXXXXX2333
10,000.00
1,584.03

Currency

US Dollar

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo				General Ledger Codes						
633637478	01/29/2026	01/28/2026	5085	PERKINS - T.P. TRAILER LIMERICK PA	005978		N	SST	7.33 (e)	129.56
								CST	0.00 (e)	
								LST	0.00 (e)	
634126234	02/02/2026	01/30/2026	5085	COLLIFLOWER INC HQ BALTIMORE MD	016864		N		9.27	163.72
634373915	02/03/2026	02/02/2026	5046	DITCH WITCH MID STATES CRANBERRY TOW PA	064201	0101WILLI093	N		67.08	670.77
634373914	02/03/2026	02/02/2026	5311	EBAY O 26-14161-94578 SAN JOSE CA	061219	26-14161-94578	N		23.88	421.83

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
634664386	02/04/2026	02/02/2026	5200	THE HOME DEPOT #4119 FRAZER PA	002170	SEWER	N		0.00	134.17
636036668	02/12/2026	02/11/2026	5533	NAPA STORE 8035020 FRAZER PA	034888		N	SST	2.48 (e)	44.23
								CST	0.00 (e)	
								LST	0.41 (e)	
636180599	02/13/2026	02/12/2026	7542	WEST CHESTER BUGGY BAT WEST CHESTER PA	029244		N		0.00	5.00
636180598	02/13/2026	02/12/2026	7542	WEST CHESTER BUGGY BAT WEST CHESTER PA	024107		N		0.00	14.75

Transaction Count: 8

Statement Summary

Purchases	1,584.03	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	1,584.03
						New Account Balance	1,584.03

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Hagan Jr, William	Corporation	Willistown Township
Employee ID	080990	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX1957		
Account Limit	20,000.00		
Account Balance	2,619.93		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
634664312	02/04/2026	02/03/2026	5999	AMAZON MARK 6N2LH1X13 SEATTLE WA	047283	111-1994484-29458	N	SST	18.23 (e)	310.00
								CST	11.36 (e)	
								LST	0.00 (e)	
635504341	02/09/2026	02/06/2026	5999	AMAZON MARK 8A8XK2JE3 SEATTLE WA	084172	111-0064085-37426	N	SST	2.78 (e)	47.26
								CST	1.73 (e)	
								LST	0.00 (e)	
636180518	02/13/2026	02/12/2026	8299	MIKE NELSON CONSULTING CHURCHVILLE PA	015562		N		0.00	1,045.00
636796037	02/16/2026	02/13/2026	5200	THE HOME DEPOT #4119 FRAZER PA	072402	PARKS	N		0.00	202.25

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
637424946	02/20/2026	02/19/2026	8299	MIKE NELSON CONSULTING CHURCHVILLE PA	060951		N		0.00	690.00
637711464	02/23/2026	02/20/2026	5411	WEGMANS.COM#46 MALVERN MALVERN PA	059601		N		18.42	325.42

Transaction Count: 6

Statement Summary

Purchases	2,619.93	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	2,619.93
						New Account Balance	2,619.93

Account Statement

Reporting Period: 01/28/2026 – 02/27/2026

Account Information

Name	Hires, Johnathan	Corporation	Willistown Township
Employee ID	7999993489000954	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	555008XXXXXX8454		
Account Limit	2,000.00		
Account Balance	307.50		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo						General Ledger Codes					
634126072	02/02/2026	02/01/2026	5999	AMAZON MARK XY0WL98Z3 SEATTLE WA	056385	114-1662431-97746	N	SST	3.53 (e)	5.73 (e)	60.00
								CST	2.20 (e)		
								LST	0.00 (e)		
636036590	02/12/2026	02/10/2026	5200	THE HOME DEPOT #4119 FRAZER PA	079335	PW SNOW	N		0.00		148.76
636796034	02/16/2026	02/13/2026	7699	BERWYN LAWNMOWER BERWYN PA	000499		N	SST	5.29 (e)	5.29 (e)	93.42
								CST	0.00 (e)		
								LST	0.00 (e)		

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
638619114	02/27/2026	02/26/2026	7699	BERWYN LAWNMOWER BERWYN PA	065745		N	SST	0.30 (e)	5.32
								CST	0.00 (e)	
								LST	0.00 (e)	

Transaction Count: 4

Statement Summary

Purchases	307.50	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	307.50
						New Account Balance	307.50

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Holback, John	Corporation	Willistown Township
Employee ID	HOLBACK	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX6605		
Account Limit	2,500.00		
Account Balance	103.00		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
				Memo	General Ledger Codes					
633840579	01/30/2026	01/29/2026	8699	PA HORTICULTURAL SOC. PHILADELPHIA PA	001897		N	SST	5.72 (e)	103.00
									7.63 (e)	
									1.91 (e)	
									0.00 (e)	

Transaction Count: 1

Statement Summary

Purchases	103.00	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	103.00
							New Account Balance
							103.00

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Jacobs, Jennifer	Corporation	Willistown Township
Employee ID	JJ	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX7090		
Account Limit	2,500.00		
Account Balance	224.05		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
				Memo	General Ledger Codes					
634664310	02/04/2026	02/03/2026	5992	TELEFLORACOM PICKS RCV LOS ANGELES CA	097734	7090	N		11.70	206.68
635504264	02/09/2026	02/06/2026	5541	WAWA 8045 WEST CHESTER PA	033725		N		0.00	17.37

Transaction Count: 2

Statement Summary

Purchases	224.05	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	224.05
						New Account Balance	224.05

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Jameison, Steven	Corporation	Willistown Township
Employee ID	7999995965002875	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX0974		
Account Limit	1,500.00		
Account Balance	17.96		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
636796113	02/16/2026	02/12/2026	5200	THE HOME DEPOT #4119 FRAZER PA	065939	1886	N		0.00	17.96

Transaction Count: 1

Statement Summary

Purchases	17.96	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	17.96
						New Account Balance	17.96

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Account Information

Corporation	Willstown Township
Account Status	Open

Currency US Dollar

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split Tax	Total Tax	Amount
Memorandum					General Ledger Codes				

0.00	478.72
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635770690	02/11/2026	02/10/2026	5547	BAUGRANDVALLET.COM 9142381260	012435	N	SST	3.52 (a)	7.37 (e)	95.35
							CST	0.00 (a)		
							LST	3.85 (a)		

Transaction Count: 2

Statement Summary

Purchases	574.07	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	574.07
						New Account Balance	574.07

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Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Melnick, Jacob	Corporation	Willistown Township
Employee ID	032189	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX7062		
Account Limit	2,000.00		
Account Balance	339.44		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
				General Ledger Codes						
633514507	01/28/2026	01/27/2026	5533	NAPA STORE 8035020 FRAZER PA	049173		N	SST	16.07 (e)	286.50
								CST	0.00 (e)	
								LST	2.68 (e)	
633840578	01/30/2026	01/29/2026	5533	NAPA STORE 8035020 FRAZER PA	058876		N	SST	2.97 (e)	52.94
								CST	0.00 (e)	
								LST	0.49 (e)	

Transaction Count: 2

Statement Summary

Purchases	339.44	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	339.44
						New Account Balance	339.44

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Murrin, William	Corporation	Willistown Township
Employee ID	7999994765014933	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	555008XXXXXX3162		
Account Limit	500.00		
Account Balance	76.45		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
633840499	01/30/2026	01/29/2026	9402	USPS PO 4123360028 EDGEMONT PA	021244	None	N		0.00	4.31
634373896	02/03/2026	02/02/2026	5814	WENDYS 19219 HERSHEY PA	038555	10040011004	N		0.74	13.13
634664235	02/04/2026	02/03/2026	5814	SQ STUFFD STEAKS & H HERSHEY PA	028755	00023058430236704	N		0.99	20.84
634810716	02/05/2026	02/04/2026	5814	WENDYS 19219 HERSHEY PA	094829	10040046004	N		0.70	12.29

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
634956590	02/06/2026	02/05/2026	5814	SQ STUFFD STEAKS & H HERSHEY PA	035345	00011529215166416	N		1.23	25.88

Transaction Count: 5

Statement Summary

Purchases	76.45	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	76.45
						New Account Balance	76.45

Account Statement

Reporting Period: 01/28/2026 – 02/27/2026

Account Information

Name	Nuskey, Stephen	Corporation	Willistown Township
Employee ID	123456	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	555008XXXXXX1715		
Account Limit	2,000.00		
Account Balance	363.34		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
				Memo	General Ledger Codes					
634126073	02/02/2026	01/29/2026	5200	THE HOME DEPOT #4137 DOWNINGTOWN PA	081865	0	N		0.00	89.28
634126075	02/02/2026	01/30/2026	5200	THE HOME DEPOT #4119 FRAZER PA	035710	00	N		0.00	18.54
634126074	02/02/2026	01/30/2026	5200	THE HOME DEPOT #4119 FRAZER PA	079212	N	N		0.00	31.92
634810717	02/05/2026	02/03/2026	5200	THE HOME DEPOT #4119 FRAZER PA	016812	0	N		0.00	11.18

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo				General Ledger Codes						
637293474	02/19/2026	02/17/2026	5200	THE HOME DEPOT #4119 FRAZER PA	001621	0	N		0.00	125.29
638619190	02/27/2026	02/25/2026	5200	THE HOME DEPOT #4119 FRAZER PA	049704	0	N		0.00	87.13

Transaction Count: 6

Statement Summary

Purchases	363.34	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	363.34
						New Account Balance	363.34

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	O Connor, L Caroline	Corporation	Willistown Township
Employee ID	082287	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX5400		
Account Limit	1,000.00		
Account Balance	320.00		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
635504265	02/09/2026	02/07/2026	9399	PSATS ENOLA PA	021856		N	SST	18.11 (e)	320.00
								CST	0.00 (e)	
								LST	0.00 (e)	

Transaction Count: 1

Statement Summary

Purchases	320.00	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	320.00
						New Account Balance	320.00

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Public Works, Willistown Township W	Corporation	Willistown Township
Employee ID	P1_WORKS	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX5606		
Account Limit	20,000.00		
Account Balance	726.42		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
634126233	02/02/2026	02/02/2026	5942	AMAZON.COM E01XA3RF3 SEATTLE WA	071211	113-2150118-54658	N		0.00	35.04
635504343	02/09/2026	02/08/2026	5942	AMAZON MKTPL 1M2BC9U83 SEATTLE WA	051918	113-9234339-83402	N		0.00	119.97
635504344	02/09/2026	02/08/2026	5942	AMAZON MKTPL AH8AO22Q3 SEATTLE WA	018644	113-9555338-22066	N		0.00	128.98
635662565	02/10/2026	02/10/2026	5942	AMAZON MKTPL V42Q66Q13 SEATTLE WA	080462	113-5540712-63450	N		0.00	68.99

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split Tax	Total Tax	Amount
Memo					General Ledger Codes				
636796115	02/16/2026	02/13/2026	5942	AMAZON.COM KO9LU8KI3 SEATTLE WA	002955	113-0443674-69010	N	0.00	159.88
636796114	02/16/2026	02/14/2026	5046	HD SUPPLY FACILITIES ATLANTA GA	043056	9245929998	N	0.00	213.56

Transaction Count: 6

Statement Summary

Purchases	726.42	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	726.42
						New Account Balance	726.42

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Stairs, James E	Corporation	Willistown Township
Employee ID	7999993489000897	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX7662		
Account Limit	20,000.00		
Account Balance	5,045.50		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
				General Ledger Codes						
633514431	01/28/2026	01/27/2026	5533	NAPA STORE 8035020 FRAZER PA	008728		N	SST	20.35 (e)	362.95
								CST	0.00 (e)	
								LST	3.39 (e)	
										23.74 (e)
633637476	01/29/2026	01/27/2026	5046	CENTRAL PARTS WAREHOUS TINLEY PARK IL	036051		N	SST	38.37 (e)	677.88
								CST	0.00 (e)	
								LST	0.00 (e)	
										38.37 (e)
633637399	01/29/2026	01/27/2026	5533	NAPA STORE 8035116 STRAFFORD PA	022679		N	SST	5.09 (e)	89.97
								CST	0.00 (e)	
								LST	0.00 (e)	
										5.09 (e)

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo						General Ledger Codes					
633637475	01/29/2026	01/27/2026	5533	NAPA STORE 8035116 STRAFFORD PA	094622		N	SST	26.79 (e)	26.79 (e)	473.26
								CST	0.00 (e)		
								LST	0.00 (e)		

633840577	01/30/2026	01/28/2026	5533	NAPA STORE 8035116 STRAFFORD PA	055648		N	SST	1.13 (e)	1.13 (e)	19.93
								CST	0.00 (e)		
								LST	0.00 (e)		

633840576	01/30/2026	01/28/2026	5533	NAPA STORE 8035116 STRAFFORD PA	043700		N	SST	22.38 (e)	22.38 (e)	395.39
								CST	0.00 (e)		
								LST	0.00 (e)		

634373897	02/03/2026	02/02/2026	5599	TRACTOR SUPPLY #762 PARKERSBURG PA	041938		N	SST	1.70 (e)	1.70 (e)	29.99
								CST	0.00 (e)		
								LST	0.00 (e)		

634664309	02/04/2026	02/03/2026	5533	NAPA STORE 8035020 FRAZER PA	063707		N	SST	1.27 (e)	1.48 (e)	22.66
								CST	0.00 (e)		
								LST	0.21 (e)		

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount	
Memo						General Ledger Codes					
634664239	02/04/2026	02/03/2026	5533	NAPA STORE 8035020 FRAZER PA	005027		N	SST	1.27 (e)	1.48 (e)	22.66
								CST	0.00 (e)		
								LST	0.21 (e)		
634810720	02/05/2026	02/03/2026	5533	NAPA STORE 8035116 STRAFFORD PA	060910		N	SST	3.40 (e)	3.40 (e)	60.08
								CST	0.00 (e)		
								LST	0.00 (e)		
635504263	02/09/2026	02/06/2026	5533	NAPA STORE 8035116 STRAFFORD PA	072001		N	SST	3.51 (e)	3.51 (e)	62.09
								CST	0.00 (e)		
								LST	0.00 (e)		
635662549	02/10/2026	02/09/2026	5085	COLLIFLOWER INC HQ BALTIMORE MD	041696		N			20.96	370.34
636036591	02/12/2026	02/10/2026	5533	NAPA STORE 8035116 STRAFFORD PA	062708		N	SST	6.46 (e)	6.46 (e)	114.16
								CST	0.00 (e)		
								LST	0.00 (e)		

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
636036667	02/12/2026	02/11/2026	7531	PETE S AUTO SERVICE MALVERN PA	073745		N	SST	31.60 (e)	558.32
								CST	0.00 (e)	
								LST	0.00 (e)	
636036592	02/12/2026	02/11/2026	7531	PETE S AUTO SERVICE MALVERN PA	082393		N	SST	46.31 (e)	818.18
								CST	0.00 (e)	
								LST	0.00 (e)	
636180439	02/13/2026	02/11/2026	5533	NAPA STORE 8035116 STRAFFORD PA	043981		N	SST	3.41 (e)	60.17
								CST	0.00 (e)	
								LST	0.00 (e)	
637109813	02/18/2026	02/17/2026	5046	STORKS PLOWS LEESPORT PA	040769		N	SST	21.55 (e)	380.79
								CST	0.00 (e)	
								LST	0.00 (e)	
637424945	02/20/2026	02/19/2026	5046	EAGLE POWER WEST CHEST WEST CHESTER PA	021551	0101WILLI009	N		28.50	285.00

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
637711386	02/23/2026	02/19/2026	5200	THE HOME DEPOT #4119 FRAZER PA	035848	1565	N		0.00	35.37
638619271	02/27/2026	02/25/2026	5533	NAPA STORE 8035116 STRAFFORD PA	071085		N	SST	5.60 (e)	98.97
								CST	0.00 (e)	
								LST	0.00 (e)	
638619193	02/27/2026	02/25/2026	5533	NAPA STORE 8035116 STRAFFORD PA	031080		N	SST	4.57 (e)	80.82
								CST	0.00 (e)	
								LST	0.00 (e)	
638619194	02/27/2026	02/25/2026	5533	NAPA STORE 8035116 STRAFFORD PA	091948		N	SST	6.08 (e)	107.34
								CST	0.00 (e)	
								LST	0.00 (e)	
638619270	02/27/2026	02/25/2026	5533	NAPA STORE 8035116 STRAFFORD PA	000000		N	SST	-4.57 (e)	-80.82
								CST	0.00 (e)	
								LST	0.00 (e)	

Transaction Count: 23

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Statement Summary

Purchases	5,045.50	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	-80.82
Other Charges	0.00					Total Debits	5,126.32
						New Account Balance	5,045.50

DRAFT

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Twp Police Adm, Willistown	Corporation	Willistown Township
Employee ID	ADMIN	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX1377		
Account Limit	20,000.00		
Account Balance	5,645.68		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo				General Ledger Codes						
633637477	01/29/2026	01/29/2026	5942	AMAZON.COM B96QQ3NT3 SEATTLE WA	011375	111-6912246-52434	N		0.00	13.98
634126232	02/02/2026	02/02/2026	5942	AMAZON MKTPL MH8QI0UP3 SEATTLE WA	093512	111-7247550-72834	N		0.00	96.24
634664385	02/04/2026	02/03/2026	8641	THEIACP ALEXANDRIA VA	050705		N	SST	8.92 (e)	220.00
								CST	0.00 (e)	
								LST	3.53 (e)	

RUN DATE: 03/02/2026

Account Statement

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Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo										
634664384	02/04/2026	02/03/2026	8641	THEIACP ALEXANDRIA VA	037440		N	SST	8.92 (e)	12.45 (e) 220.00
							CST	0.00 (e)		
							LST	3.53 (e)		
634664313	02/04/2026	02/03/2026	5942	AMAZON.COM GJ4G025K3 SEATTLE WA	005468	111-1871875-65546	N		0.00	194.38
634664383	02/04/2026	02/04/2026	5533	CONSOLE VAULT 17028761360 OH	059743		N	SST	36.01 (e)	50.09 (e) 676.28
							CST	0.00 (e)		
							LST	14.09 (e)		
634810787										402.50
							LST	0.00 (e)		
634956593										45.00 795.00

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
634956592	02/06/2026	02/05/2026	5047	CARDIO PARTNERS INC DUBLIN OH	096605	PO 035993053212	N		13.64	341.00
634956591	02/06/2026	02/06/2026	5942	AMAZON MKTPL 4M3DB3B43 SEATTLE WA	026478	111-0807356-16122	N		0.00	128.19
635504342	02/09/2026	02/09/2026	5942	AMAZON.COM TQ6BV7SE3 SEATTLE WA	061542	111-8080964-54114	N		0.00	315.19
635770848	02/11/2026	02/10/2026	5942	AMAZON MKTPL ZD78K4583 SEATTLE WA	060050	111-8240903-13746	N		0.00	105.78
635770849	02/11/2026	02/10/2026	5699	SAFE LIFE DEFENSE HENDERSON NV	063018		N	SST	14.58 (e)	26.54 (e)
								CST	0.00 (e)	
								LST	11.96 (e)	
636180520	02/13/2026	02/12/2026	8398	FBI LEEDA INC MALVERN PA	091811	IEIb52qmTiug_pzYM	N		2.83	50.00

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
636180595	02/13/2026	02/12/2026	8398	FBI LEEDA INC MALVERN PA	090487	I2zYGyghTpaaO4OcJ	N		2.83	50.00
636180519	02/13/2026	02/12/2026	5942	AMAZON MKTPL 0A1BE1YF3 SEATTLE WA	083587	111-7993954-78538	N		0.00	29.89
636180596	02/13/2026	02/12/2026	8398	FBI LEEDA INC MALVERN PA	008118	5uHqqPvBRdG2tc_XD	N		2.83	50.00
636180597	02/13/2026	02/12/2026	8398	FBI LEEDA INC MALVERN PA	082709	WOYGKtl4THyb9B9jn	N		2.83	50.00
637109814	02/18/2026	02/17/2026	5942	AMAZON MKTPL 146Z71UT3 SEATTLE WA	044757	111-3603442-71162	N		0.00	25.78
637109815	02/18/2026	02/17/2026	4784	PTC EZ PASS CSC HARRISBURG PA	098857		N	SST	12.72 (e)	224.64
								CST	0.00 (e)	
								LST	0.00 (e)	

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo					General Ledger Codes					
637425022	02/20/2026	02/19/2026	5399	SAFE LIFE DEFENSE HENDERSON NV	067574		N	SST	6.91 (e)	122.00
								CST	0.00 (e)	
								LST	0.00 (e)	
638333476	02/25/2026	02/25/2026	5942	AMAZON.COM B92GI4AE1 SEATTLE WA	089793	111-6457082-85762	N		0.00	179.95
638471366	02/26/2026	02/26/2026	4814	VZWRLSS APOCC VISB LAKE MARY FL	043669	044259517900001	N		96.89	968.91
638619272	02/27/2026	02/26/2026	5942	AMAZON.COM B14MJ1W60 SEATTLE WA	054305	111-5708940-31482	N		0.00	42.57

Transaction Count: 24

Statement Summary									
Purchases	5,645.68	Fees	0.00	Payments	0.00	Previous Balance			0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits			0.00
Other Charges	0.00					Total Debits			5,645.68
						New Account Balance			5,645.68

Account Statement

Reporting Period: 01/28/2026 -- 02/27/2026

Account Information

Name	Wooding, Thomas J	Corporation	Willistown Township
Employee ID	TJW	Account Status	Open

Statement Highlights

Statement Date (MM/DD/YYYY)	02/27/2026	Currency	US Dollar
Account #	556935XXXXXX8530		
Account Limit	500.00		
Account Balance	299.00		

Tran ID	Post Date	Tran Date	MCC	Description	Auth #	Customer Code	Split	Tax	Total Tax	Amount
Memo	General Ledger Codes									
634373898	02/03/2026	02/03/2026	8699	SQ NATIONAL TACTICAL ALEXANDRIA VA	097025	00023058430236685	N		2.21	35.00
634664311	02/04/2026	02/03/2026	8699	SQ NATIONAL TACTICAL ALEXANDRIA VA	007211	00011529215166366	N		16.73	264.00

Transaction Count: 2

Statement Summary

Purchases	299.00	Fees	0.00	Payments	0.00	Previous Balance	0.00
Cash Advances	0.00			Adjustments	0.00	Total Credits	0.00
Other Charges	0.00					Total Debits	299.00
						New Account Balance	299.00



*Board of Supervisors of Willistown Township
Chester County*

688 Sugartown Road, Malvern, PA 19355
Phone: 610.647.5300 Fax: 610.647.8156

DATE: March 4, 2026

TO: Board of Supervisors

FROM: Bill Hagan Jr, Director of Public Works and Jeff Heim, Chief of Police

CC: Shanna Lodge, Township Manager

RE: Authorization to Advertise for Police HVAC Replacement

The Public Works and Police Department are seeking authorization to advertise the solicitation of bids for the replacement of the HVAC System in the Police Building. Since we engaged with an engineer for the design of the project, we have been working on existing conditions assessment, design, and phasing requirements for the project.

Because the Police Building must remain operational during the project, we are paying careful attention to the phasing of the demolition and construction of the HVAC System. We are also carefully considering the types of equipment being used, such as refrigerant and split units, to make the system more manageable.

As we finalize design and bidding documents, we request the Authorization to advertise the project. This request ensures that when we have completed final review by our solicitor and Township officials, we will be able to move on to advertise without delay.

ADVERTISEMENT FOR BIDS
WILLISTOWN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
POLICE BUILDING HVAC SYSTEM REPLACEMENT

General Notice

Willistown Township (Owner) is requesting Bids for the construction of the following Project:

Police Building HVAC System Replacement

Bids for the construction of the Project will be received online via PennBID only until **April 21, 2026, at 1:00 PM** local time. Hand delivered, mailed, or faxed bids will not be accepted. Received bids will be opened and made public immediately following the due date and time.

The Project includes the following Work: Replacement and upgrade of the existing HVAC system at the Willistown Township Police Building.

Obtaining the Bidding Documents

Information and Bidding Documents for the Project can be found at the following designated website:

<https://pennbid.net/>

Bidding Documents may be downloaded from the designated website. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated website.

Instructions to Bidders

Bids are to be submitted on the forms furnished in the bid documents package and unit prices are entered directly into PennBID. Each bid shall be accompanied by a bid bond in the amount of not less than ten (10) percent of the total amount of the bid. The successful bidder shall be bound to provide a Performance Bond and Payment Bond in the amount of one hundred (100) percent of the contract price on bond forms provided by Owner. The submission of necessary insurance documentation is also a condition of contract acceptance.

All bidders must complete the anti-collusion affidavit included in the bid documents. This contract is in accordance with the Pennsylvania Prevailing Wage Act as stated in the Contract Documents. In addition, proper clearances and credentials will be needed to work in the police building.

All bidders must attend a mandatory pre-bid meeting at the police station on April 8, 2026 at 10:00 AM. All requests for clarification are due by April 10, 2026 at 12:00 PM.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Advertisement is issued by:

Owner: **Willistown Township**

By: **Jeff Heim**

Title: **Police Chief**

Date: **March 30, 2026**



Board of Supervisors of Willistown Township
Chester County

688 Sugartown Road
(610) 647-5300

Malvern, PA 19355
Fax (610) 647-8156

DATE: March 4, 2026

TO: Board of Supervisors

CC: Shanna Lodge, Township Manager

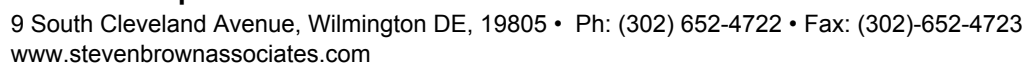
FROM: William R. Hagan Jr, Director of Public Works

RE: Purchase of a Spare Pump for Dovecote Pump Station

The Public Works Department is seeking authorization from the Board of Supervisors to purchase a Hydromatic HPGH750M4-2 to serve as a spare pump for the Dovecote Pump Station. This pump will be purchased from Steven Brown and Associates, Inc. for \$9,110.00. This is a direct match to the 2 pumps currently serving the station so no adjustments or retrofit to the rail system are necessary. The specs for the pump are listed below:

Hydromatic HPGH Series:	\$8,610.00
HPGH750M4-2 (514661157)	
7.5 HP, 3 ph., 460 volts	
2" Vertical Discharge, 3450 RPM	
Estimated Freight:	\$500.00
<u>Total:</u>	<u>\$9,110.00</u>

Although Dovecote is not considered one of our Major Pump Stations, it serves the communities off Sugartown Rd and is a critical part of our infrastructure to carry the sewage to the Acres. There it joins low pressure flows and the Station 4 effluent in the interceptor pipe that runs to Station 3. Originally quoted upwards of \$15,000 from local vendors last year, we pursued a direct source for the pump and can acquire the pump significantly under budget.



By signing above, customer is declaring that they are authorized to make purchasing decisions for their company.



*Board of Supervisors of Willistown Township
Chester County*

688 Sugartown Road, Malvern, PA 19355
Phone: 610.647.5300 Fax: 610.647.8156

DATE: 3/6/2026

TO: Willistown Township Board of Supervisors

CC: Shanna Lodge, Township Manager

FROM: John Holback, Parks and Preserves Steward

RE: CRC Landowner Agreements

The Chester, Ridley, Crum Watershed Association (CRC) routinely receives grant money to fund riparian restoration planting projects. Willistown Township has benefited from these funds for several years. Again, this spring, the Township would like to enter into an agreement with the CRC to install and expand native plantings at two Township preserves – Okehocking Preserve, along Del Chester Run and Serpentine Preserve along Serpentine Run. CRC will provide all materials and labor, including ongoing maintenance of the site, at no cost to the Township.

These projects are a great benefit to the Township's parks and preserves. Healthy riparian buffers prevent erosion, cool water, provide natural resources to native fauna, and prevent the establishment of non-native plant species. For these reasons, I recommend the Board approve the attached landowner agreements.

John Holback, Parks and Preserves Steward

RIPARIAN BUFFER INSTALLATION AGREEMENT

Site Address: 5316 West Chester Pike, Newtown Square, PA 19073

Landowner: Willistown Township

Project Grantee: Chester Ridley Crum Watersheds Association (CRC)

This Riparian Buffer Installation agreement, dated 2/17/26, between Willistown Township, a second class township located in Chester County, Pennsylvania (“Landowner”) and Chester Ridley Crum Watersheds Association (“CRC”) allows CRC staff, volunteers, or contractors hired for the purposes detailed in this agreement to undertake community & watershed forestry planting activities on property owned by Landowner in Chester County, Commonwealth of Pennsylvania, commonly referred to as Okehocking Preserve, which consists of approximately 180 acres, is generally located at West Chester Pike, and consist of UPI No. 54-8-14.4 (the “Property”) subject to the following terms and conditions.

In signing this agreement, Landowner grants to the CRC, or its designees, the authority to complete exclusively those activities described in Appendix “A”, attached hereto, conditioned upon the terms and restrictions contained herein. CRC shall complete those plantings and activities described in Appendix “A”, unless circumstances outside of CRC’s control reasonably prevent CRC from completing said plantings and activities. In the event such circumstances prevent CRC from completing said plantings and activities, CRC shall provide Landowner with written notice thereof. The site plan drawings included in Appendix “A” (the “Site Plan Drawings”) show the existing Spring 2026 Planting Area, and its conditions and work to be completed therein (the “Spring 2026 Planting Area”).

Landowner agrees to maintain the riparian buffer plantings on the Spring 2026 Planting Area depicted in Appendix “A” under this Agreement for twenty-five (25) years from the date hereof, in accordance with this Agreement. Maintenance duties shall be limited to the promotion and establishment of good tree health through weeding, watering, pruning as necessary, and refraining from the intentional removal of trees from the Spring 2026 Planting Area, unless reasonably required by public safety concerns. Nothing in this Agreement shall impose post-planting establishment responsibility on the Landowner in excess of the Landowner’s current maintenance obligations for the Landowner’s Property of which the Spring 2026 Planting Area is a part.

Appendix “B” identifies estimated planting costs and donations of supplies or equipment from the CRC to the Landowner for carrying out these activities.

Landowner grants the CRC staff, volunteers, or contractors hired for the exclusive purposes detailed in this agreement vehicular and equipment access to the site with 48 hours prior written notice to Landowner to conduct project-related activities such as site analysis and design, installing trees, shrubs, and other vegetative cover, inspecting completed work, post-planting establishment, and monitoring 25 years from the date of planting. Following any access to the Landowner’s Property, including the Spring 2026 Planting Area, CRC shall repair and restore or shall cause to be repaired, any disturbance to the Landowner’s Property, including the Spring 2026 Planting Area, to the substantially similar condition in which the same existed prior to said access by CRC. In addition, access by CRC shall not interfere with the public use or access of any part or portion of the Property. In exercising any rights under this Agreement, CRC staff, volunteers, and contractors shall indemnify, defend and hold harmless the Landowner, its elected and appointed officials, employees and agents, successors and assigns from and against all damages, claims, demands, injuries, causes of action and cost and expenses (including reasonable attorney and expert fees) arising from or incurred, either directly or indirectly, from the

activity of CRC and staff, volunteers, and contractors on the Property, including the project site, whether authorized by or under this Agreement or otherwise.

The Landowner does not have to be present at such times CRC accesses the Property as permitted herein, but shall have the right to be present at all times when CRC or anyone claiming through CRC is on the Landowner's Property, including the Spring 2026 Planting Area, pursuant to this Agreement. In the event a CRC project manager requests that Landowner be present at such times CRC accesses the Property, Landowner will make a good faith effort to send a representative to the Property at the relevant time.

The Landowner retains complete and exclusive rights to control access to, and entry upon the Property, including the Spring 2026 Planting Area, at all times.

Subject to the terms of this Agreement, Landowner agrees that all design and project implementation, as described in Appendix A, will be managed by the CRC or its representatives.

Landowner obligation to engage in certain stewardship activities is described in Appendix "A." To the extent no such stewardship activities are described in Appendix "A", Landowner shall have no stewardship activities. In the event that a natural circumstance, beyond the control of Landowner, damages, destroys or otherwise interferes with or alters the constructed or installed components, including plantings and planting materials, of the project, Landowner will not be required to repair these damages nor compensate the Chester Ridley Crum Watersheds Association/the Department of Conservation and Natural Resources for any associated damage.

Subject to the terms of this Agreement, Landowner agrees to not to cut, remove, mow or otherwise disturb the trees and shrubs planted in the Spring 2026 Planting Area for 25 years, and agrees to allow the materials used to protect these plantings to remain in place for their full recommended useful life. The foregoing terms of this paragraph shall not apply, however, if in the exclusive discretion of the Landowner, concerns over public safety or other public mandates, require the cutting, removal, mowing or other disturbance of the trees and shrubs planted in the Spring 2026 Planting Area.

Landowner shall notify the CRC in writing, prior to engaging in any of the following:

- (1) destruction or removal of any trees or plantings planted by CRC pursuant to this Agreement from the Spring 2026 Planting Area in contravention of this Agreement, due to public safety concerns; or
- (2) Landowner proposes to sell any part or portion of the Project Site which have been improved by CRC under their terms of this Agreement. . In the case of **non-emergency public safety concerns** that may require alteration of the original plantings, Landowner must receive **written approval** from CRC for the proposed alteration of the Spring 2026 Planting Area. In the case of **emergency public safety concerns** that may require alteration of the original planting, Landowner must provide immediate **written notification** to CRC with explanation of the emergency concern.

If Landowner takes action involving the cutting, removal, mowing or other disturbance of the trees and shrubs planted in the Spring 2026 Planting Area (1) under **non-emergency** concerns for public safety, **without written approval** from CRC prior to action or (2) under **emergency** concerns for public safety, without **written notification** to the CRC with explanation of the emergency concern, the Landowner will be responsible for compensation to CRC for the expenses listed in Appendix B of this Agreement equivalent to the cost of the Landowner's disturbance to the work. Compensation will be equivalent to only the expense of the disturbance, calculated by multiplying the quantity of damaged/disturbed items by the given per-item price listed in Appendix B.

The Landowner agrees to allow small signs to be installed identifying the community & watershed forestry planting project on the Spring 2026 Planting Area. The size and location of such signs shall comply with applicable zoning regulations and shall be subject to the approval of the Landowner.

In the event of a conflict between Appendix “A” and/or “B” and the terms of this Agreement, the terms this Agreement shall control.

The Landowner must obtain the CRC’s written consent in order to modify this agreement or Appendix A, which consent shall not be unreasonably withheld, conditioned or delayed. This Agreement may be modified at any time by mutual consent of the parties, subject to approval by the Department of Conservation and Natural Resources.

Willistown Township Representative
(Include Title)

Signature

Date

Danni Scott
Restoration Specialist, Chester Ridley Crum
Watersheds Association

Signature

Date

Appendix A

Planting Map & Planting Plan

Okehocking Preserve (Willistown Township) 2026 Riparian Buffer Planting

Coordinates: 39.97293552046743, -75.47982143432492
Site Address: 5316 West Chester Pike, Newtown Square, PA 19073
Site Ownership: Willistown Township, Chester County
Property Dimensions: 1.73 Acres
County: Chester
Watershed: Ridley

Planting Plan

CRC will plant 60 trees/shrubs (riparian buffer plantings), ranging in container size, and protect with a 5'-6' circumference wire cage with a metal stake to hold in place. In addition, CRC uses a wood chip or pine needle mulch for ground cover around our plantings to maintain nutrients and moisture of the newly planted trees. These trees and shrubs will be planted within a 1.73 acre area labeled as the "Spring 2026 Planting Area" in the below diagram contained within this Appendix A.

The trees/shrubs to be planted are all native and may include Willow Oak, Bur Oak, Arrowwood Viburnum, River Birch, Tulip Poplar, Swamp White Oak, Eastern Redbud, and American Persimmon. This species list is not exhaustive nor will every species be included dependent upon availability.

Prior to the planting, CRC will conduct a site preparation event to remove overgrowth and invasive species that will obstruct the Spring 2026 Planting Area. The removal of invasive species will occur manually with volunteer labor, and brush hogging if necessary. During the planting, not only will the trees identified in the planting plan be installed, but volunteers will also begin removing and/or cutting certain types of invasive species.



Post-Planting Establishment Plan

For the five years following the tree planting event, CRC staff and CRC volunteers will review the site multiple times a year to determine whether planting needs are being appropriately managed or if CRC will require a volunteer event or events to address any larger needs for removal or cutting of invasive species. In addition, CRC will review the status of the plants, deer caging, and stakes to ensure they are still viable.

For a minimum of 25 years following the tree planting event, the Landowner will be responsible for review and post-planting establishment of the site and the plantings in accordance with the Agreement and standard Landowner maintenance practices for Landowner's Property. CRC staff and CRC volunteers will visit the site regularly to identify any outstanding needs as well, which may lead to greater intervention. With permission from the Landowner, CRC Watersheds will support the interventions, as necessary.

Multifunctional Buffer Considerations

This site does not utilize a multifunctional buffer.

Budget

See attached spreadsheet (Appendix B). The budget is subject to change based on changing prices of suppliers.

Timeline

- **2-3 months prior to planting**– identify site and needs, create planting plan map, coordinate approval with Willistown Township
- **8 weeks prior to planting**– prepare site to give volunteers access to the area
- **8 weeks prior to planting**– reserve and order plants and materials
- **6 weeks prior to planting**– Engage corporate and community volunteers for the tree planting.
- **Week of Planting**– Tree order and supplies dropped off at location. Trees either sectioned off or brought to offsite location if need be
- **Day of planting**- Utilize corporate and citizen volunteers to plant, stake, cage, mulch, and remove invasive plants
- **Onward** – CRC staff and/or volunteers will review the site, check survivability and plan post-planting establishment as needed

Appendix B: Budget

Site Name:		Okeehocking Preserve				
Project Date:		5/2/26				
Item Description			Units	Unit Cost	Total Expense	Match
Cost of Materials						
	Native trees		55	\$ 45.00	\$ 2,475.00	
	Native shrubs		5	\$ 20.00	\$ 100.00	
	Wire fence for tree cages (100')		3.00	\$ 119.00	\$ 357.00	
	Stakes		60	\$ 6.99	\$ 419.40	
	Plant delivery		1	\$ 200.00	\$ 200.00	
	Mulch		1.00	\$ 35.00	\$ 35.00	
	Signs		1	\$ 250.00	\$ 250.00	
	Truck rental/gas (Miles)		6.00	\$ 0.70	\$ 4.20	
Staff Services					\$ 720.00	
Volunteer Service			Volunteers	Hours		
	Adult volunteers: tree planting	18	55	\$ 32.28	\$ 1,775.40	\$ 1,775.40
	Minor volunteers: tree planting			\$ 7.25	\$ -	\$ -
Overhead Expenses (5%)					\$ 228.03	
					Total Cost (Cash & Non-Cash)	Planting Event Match
Total Project Cost (Cash & Non-Cash):					\$ 6,564.03	\$ 1,775.40

Please note: The budget above is an estimate of expenses and is subject to change during the planning process. For the planting event in Spring 2026, the included budget is to be covered by grant funding allocated to CRC by the Department of Conservation and Natural Resources. "Volunteer Service" is an estimation of the value of volunteer hours to be given during the volunteer event. If future replacements are necessary, the expense is not covered by CRC, nor shall Landowner be obligated to pay for replacement or perform replacement activities, except as expressly set forth in the Agreement.

RIPARIAN BUFFER INSTALLATION AGREEMENT

Site Address: 143 Line Rd, Malvern, PA 19355

Landowner: Willistown Township

Project Grantee: Chester Ridley Crum Watersheds Association (CRC)

This Riparian Buffer Installation agreement, dated 2/17/26, between Willistown Township, a second class township located in Chester County, Pennsylvania (“Landowner”) and Chester Ridley Crum Watersheds Association (“CRC”) allows CRC staff, volunteers, or contractors hired for the purposes detailed in this agreement to undertake community & watershed forestry planting activities on property owned by Landowner in Chester County, Commonwealth of Pennsylvania, commonly referred to as Serpentine Preserve, which consists of approximately 180 acres, is generally located at West Chester Pike, and consist of UPI No. 54-8-14.4 (the “Property”) subject to the following terms and conditions.

In signing this agreement, Landowner grants to the CRC, or its designees, the authority to complete exclusively those activities described in Appendix “A”, attached hereto, conditioned upon the terms and restrictions contained herein. CRC shall complete those plantings and activities described in Appendix “A, unless circumstances outside of CRC’s control reasonably prevent CRC from completing said plantings and activities. In the event such circumstances prevent CRC from completing said plantings and activities, CRC shall provide Landowner with written notice thereof. The site plan drawings included in Appendix “A” (the “Site Plan Drawings”) show the existing Spring 2026 Planting Area , and its conditions and work to be completed therein (the “Spring 2026 Planting Area”).

Landowner agrees to maintain the riparian buffer plantings on the Spring 2026 Planting Area depicted in Appendix “A” under this Agreement for twenty-five (25) years from the date hereof, in accordance with this Agreement. Maintenance duties shall be limited to the promotion and establishment of good tree health through weeding, watering, pruning as necessary, and refraining from the intentional removal of trees from the Spring 2026 Planting Area, unless reasonably required by public safety concerns. Nothing in this Agreement shall impose post-planting establishment responsibility on the Landowner in excess of the Landowner’s current maintenance obligations for the Landowner’s Property of which the Spring 2026 Planting Area is a part.

Appendix “B” identifies estimated planting costs and donations of supplies or equipment from the CRC to Landowner for carrying out these activities.

Landowner grants the CRC staff, volunteers, or contractors hired for the exclusive purposes detailed in this agreement vehicular and equipment access to the site with 48 hours prior written notice to Landowner to conduct project-related activities such as site analysis and design, installing trees, shrubs, and other vegetative cover, inspecting completed work, post-planting establishment, and monitoring 25 years from the date of planting. Following any access to the Landowner’s Property, including the Spring 2026 Planting Area, CRC shall repair and restore or shall cause to be repaired, any disturbance to the Landowner’s Property, including the Spring 2026 Planting Area, to the substantially similar condition in which the same existed prior to said access by CRC. In addition, access by CRC shall not interfere with the public use or access of any part or portion of the Property. In exercising any rights under this Agreement, CRC staff, volunteers, and contractors shall indemnify, defend and hold harmless the Landowner, its elected and appointed officials, employees and agents, successors and assigns from and against all damages, claims, demands, injuries, causes of action and cost and expenses (including reasonable attorney and expert fees) arising from or incurred, either directly or indirectly, from the

activity of CRC and staff, volunteers, and contractors on the Property, including the project site, whether authorized by or under this Agreement or otherwise.

The Landowner does not have to be present at such times CRC accesses the Property as permitted herein, but shall have the right to be present at all times when CRC or anyone claiming through CRC is on the Landowner's Property, including the Spring 2026 Planting Area, pursuant to this Agreement. In the event a CRC project manager requests that Landowner be present at such times CRC accesses the Property, Landowner will make a good faith effort to send a representative to the Property at the relevant time.

The Landowner retains complete and exclusive rights to control access to, and entry upon the Property, including the Spring 2026 Planting Area, at all times.

Subject to the terms of this Agreement, Landowner agrees that all design and project implementation, as described in Appendix A, will be managed by the CRC or its representatives.

Landowner obligation to engage in certain stewardship activities is described in Appendix "A." To the extent no such stewardship activities are described in Appendix "A", Landowner shall have no stewardship activities. In the event that a natural circumstance, beyond the control of Landowner, damages, destroys or otherwise interferes with or alters the constructed or installed components, including plantings and planting materials, of the project, Landowner will not be required to repair these damages nor compensate the Chester Ridley Crum Watersheds Association/the Department of Conservation and Natural Resources for any associated damage.

Subject to the terms of this Agreement, Landowner agrees to not to cut, remove, mow or otherwise disturb the trees and shrubs planted in the Spring 2026 Planting Area for 25 years, and agrees to allow the materials used to protect these plantings to remain in place for their full recommended useful life. The foregoing terms of this paragraph shall not apply, however, if in the exclusive discretion of the Landowner, concerns over public safety or other public mandates, require the cutting, removal, mowing or other disturbance of the trees and shrubs planted in the Spring 2026 Planting Area.

Landowner shall notify the CRC in writing, prior to engaging in any of the following:

- (1) destruction or removal of any trees or plantings planted by CRC pursuant to this Agreement from the Spring 2026 Planting Area in contravention of this Agreement, due to public safety concerns; or
- (2) Landowner proposes to sell any part or portion of the Project Site which have been improved by CRC under their terms of this Agreement. . In the case of **non-emergency public safety concerns** that may require alteration of the original plantings, Landowner must receive **written approval** from CRC for the proposed alteration of the Spring 2026 Planting Area. In the case of **emergency public safety concerns** that may require alteration of the original planting, Landowner must provide immediate **written notification** to CRC with explanation of the emergency concern.

If Landowner takes action involving the cutting, removal, mowing or other disturbance of the trees and shrubs planted in the Spring 2026 Planting Area (1) under **non-emergency** concerns for public safety, **without written approval** from CRC prior to action or (2) under **emergency** concerns for public safety, without **written notification** to the CRC with explanation of the emergency concern, the Landowner will be responsible for compensation to CRC for the expenses listed in Appendix B of this Agreement equivalent to the cost of the Landowner's disturbance to the work. Compensation will be equivalent to only the expense of the disturbance, calculated by multiplying the quantity of damaged/disturbed items by the given per-item price listed in Appendix B.

The Landowner agrees to allow small signs to be installed identifying the community & watershed forestry planting project on the Spring 2026 Planting Area. The size and location of such signs shall comply with applicable zoning regulations and shall be subject to the approval of the Landowner.

In the event of a conflict between Appendix “A” and/or “B” and the terms of this Agreement, the terms this Agreement shall control.

The Landowner must obtain the CRC’s written consent in order to modify this agreement or Appendix A, which consent shall not be unreasonably withheld, conditioned or delayed. This Agreement may be modified at any time by mutual consent of the parties, subject to approval by the Department of Conservation and Natural Resources.

Willistown Township Representative
(Include Title)

Signature

Date

Danni Scott
Restoration Specialist, Chester Ridley Crum
Watersheds Association

Signature

Date

Appendix A

Planting Map & Planting Plan

Serpentine Preserve (Willistown Township) 2026 Riparian Buffer Planting

Coordinates: 40.00431979270464, -75.52979134751057

Site Address: 143 Line Rd, Malvern, PA 19355

Site Ownership: Willistown Township, Chester County

Property Dimensions: 0.67 Acres

County: Chester

Watershed: Ridley Creek

Planting Plan

CRC will plant 55 trees/shrubs (riparian buffer plantings), ranging in container size, and protect with a 5'-6' circumference wire cage, with a metal stake to hold in place. In addition, CRC uses a wood chip or pine needle mulch for ground cover around our plantings to maintain nutrients and moisture of the newly planted trees. These trees and shrubs will be planted within 3 outlined sections, equating to a 0.67 acre area labeled as the "Spring 2026 Planting Area" in the below diagram contained within this Appendix A.

The trees/shrubs to be planted are all native and may include Willow Oak, Bur Oak, Arrowwood Viburnum, River Birch, Tulip Poplar, and Swamp White Oak. This species list is not exhaustive nor will every species be included dependent upon availability.

Prior to the planting, CRC will conduct a site preparation event to remove overgrowth and invasive species that will obstruct the Spring 2026 Planting Area. The removal of invasive species will occur manually with volunteer labor, and brush hogging if necessary. During the planting, not only will the trees identified in the planting plan be installed, but volunteers will also begin removing and/or cutting certain types of invasive species.



Post-Planting Establishment Plan

For the five years following the tree planting event, CRC staff and CRC volunteers will review the site multiple times a year to determine whether planting needs are being appropriately managed or if CRC will require a volunteer event or events to address any larger needs for removal or cutting of invasive species. In addition, CRC will review the status of the plants, deer caging, and stakes to ensure they are still viable.

For a minimum of 25 years following the tree planting event, the Landowner will be responsible for review and post-planting establishment of the site and the plantings in accordance with the Agreement and standard

Landowner maintenance practices for Landowner's Property. CRC staff and CRC volunteers will visit the site regularly to identify any outstanding needs as well, which may lead to greater intervention. With permission from the Landowner, CRC Watersheds will support the interventions, as necessary.

Multifunctional Buffer Considerations

This site does not utilize a multifunctional buffer.

Budget

See attached spreadsheet (Appendix B). The budget is subject to change based on changing prices of suppliers.

Timeline

- **2-3 months prior to planting**– identify site and needs, create planting plan map, coordinate approval with Willistown Township
- **8 weeks prior to planting**– prepare site to give volunteers access to the area
- **8 weeks prior to planting**– reserve and order plants and materials
- **6 weeks prior to planting**– Engage corporate and community volunteers for the tree planting.
- **Week of Planting**– Tree order and supplies dropped off at location. Trees either sectioned off or brought to offsite location if need be
- **Day of planting**- Utilize corporate and citizen volunteers to plant, stake, cage, mulch, and remove invasive plants
- **Onward** – CRC staff and/or volunteers will review the site, check survivability and plan Post-planting establishment as needed

Appendix B: Budget

Site Name:		Serpentine Preserve				
Project Date:		4/30/26				
Item Description			Units	Unit Cost	Total Expense	Match
Cost of Materials						
	Native trees		55	\$ 45.00	\$ 2,475.00	
	Native shrubs		5	\$ 20.00	\$ 100.00	
	Wire fence for tree cages (100')		3.00	\$ 119.00	\$ 357.00	
	Stakes		60	\$ 6.99	\$ 419.40	
	Plant delivery		1	\$ 200.00	\$ 200.00	
	Mulch		1.00	\$ 35.00	\$ 35.00	
	Signs		1	\$ 250.00	\$ 250.00	
	Truck rental/gas (Miles)		24.00	\$ 0.70	\$ 16.80	
Staff Services					\$ 720.00	
Volunteer Service			Volunteers	Hours		
	Adult volunteers: tree planting	18	55	\$ 32.28	\$ 1,775.40	\$ 1,775.40
	Minor volunteers: tree planting			\$ 7.25	\$ -	\$ -
Overhead Expenses (5%)					\$ 228.66	
					Total Cost (Cash & Non-Cash)	Planting Event Match
Total Project Cost (Cash & Non-Cash):					\$ 6,577.26	\$ 1,775.40

Please note: The budget above is an estimate of expenses and is subject to change during the planning process. For the planting event in Spring 2026, the included budget is to be covered by grant funding allocated to CRC by the Department of Conservation and Natural Resources. "Volunteer Service" is an estimation of the value of volunteer hours to be given during the volunteer event. If future replacements are necessary, the expense is not covered by CRC, nor shall Landowner be obligated to pay for replacement or perform replacement activities, except as expressly set forth in the Agreement.