

**WILLISTOWN TOWNSHIP BOARD OF SUPERVISORS
MEETING AGENDA (Annual Organizational Meeting)**

January 5, 2009

7:30 PM

Opening: Pledge of Allegiance to the Flag

Oaths of Office – Open Records Officers

1. Election of the Chairman of the Board of Supervisors for 2009 under the direction of an appointed interim chairman.
2. Election of the Vice-Chairman of the Board of Supervisors for 2009 under the direction of the newly elected Chairman of the Board of Supervisors.
3. **Officer of the Year Award** – Officer Tom Eno
4. Appointment of the following staff positions for the calendar year of 2009:

Township Manager	Hugh J. Murray, Sr.
Secretary/Treasurer	Dorothy E. McClintock
Public Works Director	David N. Edge
Building Official	Ed Tiernan
Zoning/Subdivision Officer	William A. Rosenberry
Chief of Police	John M. Narcise
Emergency Management Coordinator	David N. Edge
Township Engineer	Yerkes Associates, Inc.
Valley Forge Sewer Authority Representative	Hugh J. Murray Sr.
Township Solicitor	Vincent M. Pompo, Esq.
Zoning Hearing Board Solicitor	Robert F. Adams, Esq.
Vacancy Board Chairman	Arthur H. Wrenn, Jr.
Tax Hearing Officer (Earned Income)	Charles B. Guernsey

Public Comment Before Voting

5. Appointment of expired W'town Twp. Council and Commission vacancies:

Public Comment Before Voting

6. **Approval of the following meeting minutes:**

[a] Work Session Meeting Monday - December 15, 2008

Public Comment Before Voting

[b] Supervisors Meeting Monday – December 15, 2008

Public Comment Before Voting

7. **Treasurer's Report:**

[a] None

8. **Announcements:**

[a]

9. **Unfinished Business**

[a]

Public Comment Before Voting

10. **New Business:**

- [a] **List of Checks -**
Public Comment Before Voting
- [b] **Resolutions #1 through #4 of 2009**
Authorizing Bank Transactions
Public Comment Before Voting
- [c] **Resolution #5 of 2009**
Tax Collection
Public Comment Before Voting
- [e] **Resolution #6 of 2009**
Real Estate Tax Levy for 2009
Public Comment Before Voting
- [f] **Resolution #7 - 2009**
Establishing Earned Income Hearing Officer
Public Comment Before Voting
- [g] **Resolution #8 of 2009**
Establishing Public Safety Areas for 2009
Public Comment Before Voting
- [h] **Resolution #9 – 2009**
Increasing the Mileage Rate
Public Comment Before Voting
- [i] **Ordinance #1-2009 –**
Establishment of Local Service Tax
Public Comment Before Voting
- [j] **Personnel Policy Manual Approval (Non-uniformed)**
Public Comment Before Voting

11. **Citizens Comments**

12. **Next Meetings –**

a. **Township Meeting, Monday, January 26st, 2009**

- 1. **Work Session 6:30pm**
- 2. **Regulary Meeting 7:30pm**

All Meetings Are Open to the General Public